



OCONEE COUNTY COUNCIL
ABSTENTION FORM

Council Member Name: Marion Lyles
(Please Print)

Council Member Signature: *Marion Lyles*

Meeting Date: 10-7-08

Item for Discussion/Vote: Minutes of 9/23/08
regular council meeting

Reason for Absention: I was not present for original meeting/discussion

I have a personal/familial interest in the issue.

Other: _____

E. Hulse
Elizabeth B. Hulse
Clerk to Council

[This form to be filed as part of the permanent record of the meeting.]



OCONEE COUNTY COUNCIL
ABSTENTION FORM

Council Member Name: THOMAS CRUMPTON
(Please Print)

Council Member Signature: Thomas Crumpton

Meeting Date: 10-7-08

Item for Discussion/Vote: Minutes of 9/23/08
regular council meeting

Reason for Absention: I was not present for original meeting/discussion

I have a personal/familial interest in the issue.

Other: _____


Elizabeth G. Hulse
Clerk to Council



OCONEE COUNTY COUNCIL
ABSTENTION FORM

Council Member Name: George Blanchard
(Please Print)

Council Member Signature: *George Blanchard*

Meeting Date: 10/7/08

Item for Discussion/Vote: # 9 # 2 Pop Studio Tours
9 # 2 Jured Art Show

Reason for Absention: I was not present for original meeting/discussion

I have a personal/familial interest in the issue.

Other: _____

E. G. Hulse
Elizabeth G. Hulse
Clerk to Council

**STATE OF SOUTH CAROLINA
COUNTY OF OCONEE
ORDINANCE 2007-21**

AN ORDINANCE ESTABLISHING A PROGRAM TO DESIGNATE OCONEE COUNTY'S SCENIC HIGHWAYS

WHEREAS, Oconee County is known for its variety of natural beauty and historic sites; and

WHEREAS, Oconee County citizens have long expressed a desire to protect these scenic resources; and

WHEREAS, the Oconee County Comprehensive Plan prioritizes scenic resources with the goal to, "Preserve, protect, and enhance Oconee County's environmentally sensitive lands, unique scenic views, agrarian landscapes, and topographic features"; and

WHEREAS, Oconee County has a number of highways which provide access to the natural beauty and historic sites of Oconee County; and

WHEREAS, the economic well-being and general welfare of Oconee County is directly impacted by the preservation and enhancement of the natural scenic beauty and aesthetic features visible from the County's highways, particularly in relation to tourism and attracting businesses; and

WHEREAS, Oconee County Council believes that Oconee County will be enhanced by the designation of certain roads and highways as County scenic highways;

NOW, THEREFORE, BE IT ORDAINED BY COUNCIL, DULY ASSEMBLED AND VOTING, WITH QUORUM PRESENT, AND UPON THIRD AND FINAL READING, THE FOLLOWING:

SECTION I

Highways located within Oconee County, South Carolina and found to be of special value to the citizens may be designated as Oconee County Scenic Highways pursuant to the rules, regulations, and criteria set forth below.

SECTION II.

Definitions:

- A. "Committee" means the Oconee County Scenic Highway Committee as described in this document.
- B. "Highway" means all those roads, streets and highways within the Federal, State or Oconee County Highway system.
- C. "Intrinsic Qualities" means those significant tangible and intangible resources found within a scenic corridor that are known to be distinct within the region. "Intrinsic qualities" include:
 - (1) Scenic: the composition of features that are regionally representative, associative or inspirational. These features are memorable, distinct, visually impressive, and continuous across the view.
 - (2) Historic: landscapes and structures that educate and stir an appreciation for the legacy of Oconee County's past.
 - (3) Cultural: activities or objects that represent unique and distinctive expressions of community life, customs or traditional ways and identify a place, region or culture.
 - (4) Recreational: passive and active leisure activities directly dependant on the scenic qualities of the area and usually associated with outdoor recreation as we seek to refresh and renew our spirits.
 - (5) Natural: relatively undisturbed and visually pleasing natural areas and/or ecologically sensitive landscapes representing natural occurrences including landforms, water, vegetation and wildlife characteristics.
 - (6) Archaeological: sites, artifacts or structures recognized by the scientific or academic communities as being representative of past human life and activities.
- D. Scenic Highway- A highway or segment of a highway deserving of recognition due to scenic vistas, cultural or historical significance, or other criteria specified by County Council. All scenic highways shall be divided into two (2) route categories:
 - 1. Routes with limited development visible from the roadway, yet still retaining special characteristics worthy of preservation shall be designated a Category I Scenic Route.
 - 2. Routes with little or no development visible from the roadway lying outside primary growth areas shall be designated a Category II Scenic Route.

SECTION III.

A. Designation Process

1. Applications shall be submitted in writing to the Planning Department by a sponsoring agency. Such agencies shall include, but are not limited to, a civic club, chamber of commerce, convention and visitor bureau, business, industry, municipal government, county governments, or other organization. Submitted materials shall include a "Scenic Highway Corridor Management Plan" (see Appendix A).
2. Upon receipt of an application for the designation of a road or highway as an Oconee County Scenic Highway, the Oconee County Planning Director or his/her designee shall contact the Committee, which shall schedule a meeting to review the application. Meetings of the Committee shall be public meetings, and shall be advertised at least 14 days in advance in a newspaper of general circulation.
3. The Committee shall review applications for compliance with the criteria for designating a Scenic Highway established in this Ordinance (see Appendix B). Upon completion of the review, the Committee shall by vote determine a recommendation regarding the designation of the highway. The recommendation shall be reviewed by the Planning Commission, which shall forward a report to County Council. In the event County Council determines the proposed highway merits designation as a Scenic Highway, it shall so indicate its decision by resolution.
4. Any highway proposed for designation as a Scenic Highway denied a positive recommendation by the Committee, or rejected for designation by County Council, may not be proposed again for a period of one year from the date of publication of the decision.

SECTION IV.

A. Regulations

1. It shall be unlawful for any person other than the owner, owner's agent, or other individual with the full knowledge and consent of the owner of a property situated along the right-of-way of a designated and properly identified county scenic highway to dig, pull up, gather, remove, cut, maim, break, or injure in any way a public or private property, to include any injury done by fires intentionally set; any wild, cultivated, ornamental plants, shrubs, and trees. These provisions shall not apply where the acts hereby prohibited are done by or under the instructions of County or State authorities lawfully in charge of such public roads, highways or lands, or by a utility in the lawful pursuit of installation or maintenance of their facilities. Violation of this provision of this Ordinance shall be punishable by a fine not to exceed five hundred (\$500.00) dollars.
2. The sponsoring organization or group submitting an application to the County for designation of a road as an Oconee County Scenic Highway shall be responsible for the removal of trash along the portion of the highway so designated as a Scenic Highway no fewer than three (3) times each year. Permits and/or required notifications related to any and all activities inside a right-of-way shall be the responsibility of the sponsoring organization or group. Any individual taking part in trash removal duties, or any other activities related to the standards of this Ordinance, shall comply with any and all standards and practices utilized by the entity responsible for maintenance of the roadway.
3. A member of the Oconee County staff shall be designated by the County Administrator to review the status of all county designated Scenic Highways every two (2) years. In the event it is determined a route fails to meet the criteria established in this Ordinance, a report shall be made to the Committee, who shall recommend a course of action to County Council. Such recommendations include, but are not limited to, re-classification to a lower category, and de-designation.
4. Regulations contained in this section shall apply equally to both Category I and Category II Scenic Highways; however, Category II Scenic Highways shall receive preference in the pursuit of funding to be utilized in maintaining and enhancing the intrinsic values leading to their designation.
5. All County rules and regulations concerning scenic highways shall apply immediately to a nominated road or highway until a determination is made as to whether or not the road or highway shall be designated a Scenic Highway. A determination of this issue must be made within six (6) months of the County receiving an application.

SECTION V.

Oconee County Scenic Highway Committee

The Committee shall consist of seven (7) members, each having primary residency in Oconee County. The Committee members shall serve at the pleasure of the organization that appoints the member. The following organizations shall appoint one member each to the Committee:

- a) Keep Oconee Beautiful Association (KOBAA)
- b) Concerned Citizens for Conservation
- c) The Oconee County Arts & Historical Commission
- d) Upstate Forever (Oconee Chapter)
- e) Oconee Alliance

In addition, County Council shall appoint two (2) members at large from resident property owners in Oconee County.

In the event that any organization named above fails to provide a representative willing or able to take part in the Committee as needed, County Council may replace the organization with a similar entity; also, any organization may terminate its position on the Committee by sending a letter of resignation to County Council, who will appoint a similar replacement.

George Blanchard, Chair
Oconee County Council

Attest:

Elizabeth G. Hulse, Clerk
Oconee County Council

1 st Reading:	12-11-2007
2 nd Reading:	09-23-2008
Public Hearing:	10-07-2008
3 rd & Final Reading:	

APPENDIX A

A Scenic Highway Corridor Plan shall include the following components:

- (a) A detailed description of the section of the road or highway to be designated, including two or more of the intrinsic qualities as defined in this Ordinance. Specify how the road in question fits the criteria. Identify any problem areas that may impact the scenic designation.
- (b) A marked map clearly indicating the section of the road or highway the applicant is proposing for designation.
- (c) Photographs or videos of areas which the applicant considers to be of intrinsic value or significance.
- (d) Letters of support from citizens, businesses, civic groups and other organizations.
- (e) A maintenance plan outlining proposed litter collection activities.
- (f) Any additional proposed actions intended to enhance and maintain the highway if awarded designation.

APPENDIX B

Criteria for designating a road or highway as an Oconee County Scenic Highway.

- (a) The Committee shall consider the following in determining whether a road or highway should be designated a Scenic Highway:

(1) Intrinsic Qualities (as defined by this ordinance).

(2) Additional amenities and support (such as but not limited to):

(a) Hospitality features

(b) Length of route

(c) General support for proposed route

(d) Financial commitment

(e) Role in regional/statewide strategy

(f) Protective easements, zoning overlays, or other land use restrictions

(3) Features negatively impacting the scenic qualities of the highway (such as but not limited to):

(a) Junkyards/Litter

(b) Dilapidated / Unattractive Structures

(c) Excessive Advertising

(d) Heavy traffic uses

(e) Mining/Lumbering scars

(f) Heavy Industry

(g) Parallel and Visible Utilities along roadway

(h) Landfills/other pollutants visible from route

(4) Feasibility of maintenance plan and responsibilities.

STATE OF SOUTH CAROLINA
COUNTY OF OCONEE
ORDINANCE 2008-15

AN ORDINANCE TO AMEND ORDINANCE 1997-06 "AN ORDINANCE TO APPOINT AND COMMISSION COUNTY PARK RANGERS AS CODE ENFORCEMENT OFFICERS"

Section IV of Ordinance 97-06 is hereby amended to add the following:

Section IV: Powers and Authority of County Code Enforcement Officers:

County Code Enforcement Officers appointed pursuant to the provisions of this section:

(1) Shall have, do and exercise all the rights, duties and powers prescribed by law for constables including the power to make custodial arrests and carry firearms; subject to Parks, Recreation & Tourism Department guidelines as approved by County Council; and

(2) Shall summon and require to appear the nearest magistrate or other court of proper jurisdiction any person who may, in his or her view, engage in riotous conduct, violation of the peace, or other violations of the law.

OCONEE COUNTY, SOUTH CAROLINA

By: _____
George C. Blanchard, Chairman of County Council
Oconee County, South Carolina

ATTEST:

By: _____
Elizabeth G. Hulse, Clerk to County Council
Oconee County, South Carolina

First Reading: August 19, 2008
Second Reading: October 7, 2008
Public Hearing:
Third Reading:



DRAFT

**OCONEE COUNTY PARKS,
RECREATION & TOURISM
POLICY & PROCEDURE MANUAL**

Experiences
Oconee

WATERFALLS

www.experiencesocoon.com

Experiences
Oconee

ADVENTURE

www.experiencesocoon.com

Experiences
Oconee

HERITAGE

www.experiencesocoon.com

Creating Community through People, Parks and Programs

TABLE OF CONTENTS

I.	GENERAL INFORMATION	
a.	Preface.....	4
b.	Purpose and Accountability.....	5
c.	Oconee County Overview.....	5
d.	Parks, Recreation & Tourism Overview.....	6
e.	Parks, Recreation & Tourism Commission.....	7
	i. Ordinance 2007-11	
f.	Organizational Chart.....	10
g.	Job Descriptions.....	11
	i. Director of Parks, Recreation & Tourism	
	ii. Park Superintendent	
	iii. Park Ranger II	
	iv. Park Ranger I	
	v. Arts & Historical Manager	
II.	PARKS	
a.	Park Rules and Regulations.....	32
b.	Fee Schedule.....	34
c.	Cancellation Policy.....	37
d.	Ordinance 97-6.....	38
e.	Ordinance 2002-15.....	40
f.	Ordinance 2004-11.....	43
g.	Uniforms and Appearance.....	49
	i. Class "A"	
	ii. Class "B"	
	iii. Part time Staff	
h.	Public Service.....	50
	i. Visual Presence	
	ii. Duties and Responsibilities	
i.	Budget.....	52
j.	Safety/Risk Management Inspections.....	52
k.	Superintendents Residence.....	52
III.	TRAINING.....	53
IV.	USE OF FORCE.....	54
V.	ARTS & HISTORICAL	
a.	Arts & Historical Commission.....	58
	i. Ordinance 85-11	
b.	Oconee Heritage Center.....	62
	i. Collections Policy	
	ii. Exhibit Integrity	
VI.	LOCAL ACCOMMODATIONS TAX.....	69
	a. Ordinance 2007-12	
STATE ACCOMMODATIONS TAX COMMITTEE.....		71
	b. Ordinance 85-1	



OCONEE COUNTY PARKS, RECREATION & TOURISM
Creating Community through People, Parks and Programs

POLICY & PROCEDURE MANUAL

Effective date: Upon County Council Approval

Distribution: All PRT full time Employees
Each Park office for part time employees

Preface:

This manual is designed to provide guidance to PRT Staff in arriving at decisions in accordance with the goals, objectives, regulations and policies of Oconee County, and to aid the staff in the implementation of these decisions. The Park Manual is guidelines which allow discretion and latitude of choice or judgment to be exercised within legal bounds, depending on different circumstances, situations or conditions. Indiscriminate exceptions of any policy are to be avoided. This document should be reviewed and updated, if necessary, every five years or as required by County Council to ensure that the objectives and policies reflect county needs; therefore the objectives and policies may be revised, added or deleted upon approval by County Council.



I. GENERAL INFORMATION

Purpose: To provide an overview of the PRT department and establish guidance for PRT employees.

Accountability: The implementation of this manual will be a major element in job duties and requirements and shall be addressed in performance standards for all staff members. The PRT Director is responsible for the proper implementation of the policies and procedures set forth in this document, and for the corrective action necessary to ensure that the procedures, criteria and guidelines contained in this policy are actively followed.

Overview: OCONEE COUNTY SOUTH CAROLINA

In the northwestern corner of South Carolina is Oconee County, known as the "Golden Corner" because of its climate, its spectacularly beautiful lakes and the beauty of its Blue Ridge Mountains. Today, outdoor recreation, adventure travel and family "together time" are hot buttons for tourists, and Oconee County offers the perfect setting for an affordable vacation for active families, outdoor types of all ages, couples and retirees. Biking, horseback riding, boating, whitewater rafting, paddling, fishing, hiking, camping, golfing, and antiquing are plentiful here.

Oconee County includes lakes Hartwell, Keowee and Jocassee, rushing and lazy rivers, including the federally-designated "Wild and Scenic" Chattooga, numerous waterfalls, the Sumter National Forest, the foothills of the Blue Ridge Mountains and the neighboring mountains of North Carolina and Northeast Georgia. Oconee County is easily accessible to most of the Southeast.

VISION

To create Community through People, Parks and Programs

MISSION STATEMENT

The mission of the Parks Recreation & Tourism department is to enhance the well being and the quality of life for all citizens of Oconee County and its visitors through tourism marketing, promoting and encouraging an appreciation of our arts and our historical, natural and cultural resources, while simultaneously preserving and protecting our natural resources and nature-based attractions.

GOALS & OBJECTIVES

1) PARKS & RECREATION

To provide quality, affordable outdoor recreational opportunities for the citizens of Oconee County and its visitors through the county park system and the five recreation districts. To continue improving and upgrading our parks and recreational facilities to enhance enjoyment and to ensure the safety of our citizens and visitors, while protecting and preserving our nature based recreational resources.

2) TOURISM

To assist the local industry in tourism product development. To provide and participate with our tourism industry partners in marketing strategies that will showcase all of Oconee County and its products in the regional, state and national markets and to increase the public awareness of what Oconee County has to offer as a destination. The Parks, Recreation and Tourism Commission provides assistance, guidance and recommendations regarding all aspects of the PR/T department.

3) ARTS & HISTORICAL

To assist the arts community consistently offer opportunities for citizens and visitors to participate in the arts, cultural and historical programs through our local organizations and to act as a resource through the Arts and Historical Commission to enhance the programs and opportunities available.

II. Parks (Cont.)

g. Uniforms and Appearance

i. Class "A"

1. The Class "A" uniform for park personnel will be a grey, two pocket shirt of professional pattern and green trousers or shorts, duty belt with assigned equipment and official headwear. A black, grey, green or white t-shirt is worn underneath the shirt. The shirt has two patches, one on each shoulder sewn 1/2 inch below the shoulder seam. The PRT badge patch is worn on the left breast above the pocket. The name badge is worn 1/8 inch above the flap of the right breast pocket. If a first aid badge is awarded, it will be worn centered on the right breast pocket flap.
2. Any equipment carried must be approved by the PRT director and be in accordance to the policies and resolutions set forth by Oconee County Council. Any employee approved to carry self defense weapons, including spray and collapsible baton may only do so with appropriate annual training.
3. As a minimum, this uniform will be worn to all PRT Commission meetings and on Friday, Saturday and Sunday of each week from Memorial Day weekend to Labor Day weekend for the enforcing ranger(s).
4. Class "A" uniforms also should be worn when in attendance on business to any Council meeting and for special events planned at your park.
5. It is the responsibility of each park employee to care for his or her own uniforms. When any employee resigns or is terminated from employment, all uniforms, badges and assigned equipment shall be returned to the PRT office.

ii. Class "B"

1. The Class "B" uniform will be utilized for maintenance, concession, registration and other duties of the non-enforcing ranger and will be either a polo type shirt or a t-shirt with the appropriate park emblem or Park Ranger in plain view, green trousers or shorts and duty belt with assigned equipment. Neither the PRT badge patch nor the name badge shall be worn with a class "B" uniform in exception when the enforcing Ranger is in a class "B" uniform.

iii. Part time staff

1. Part time staff shall be issued up to 3 t-shirts per summer. T-shirts must have appropriate park emblem and park staff in plain view. Part time employees may keep the t-shirts upon termination of their employment at the discretion of the park superintendent.

It is the responsibility of all part time staff to maintain an acceptable level of appearance and hygiene. All uniform shirts should be tucked in and worn properly at all times. Due to the public service aspect of park positions, it is imperative that staff be well groomed with a clean appearance.

Park system base, mobile, portable two way radios shall be tested for operation prior to start of a work period and all employees shall remain in radio contact at all times.

Remember, when you are in uniform you are a walking "sign" which either positively or negatively affects the public's view of county parks, depending on your professionalism and courtesy. Look and act accordingly at all times.

h. Public Service

i. Visual Presence

1. Each Park Ranger shall strive to always be a positive model of acceptable behavior in the park and maintain a high level of professionalism with the public.
2. Regular patrols of the park should take place on both foot and by vehicle and regular communication with the park users should be the norm.
3. Park Rangers should be readily available and knowledgeable about the resources within their jurisdiction to provide adequate and helpful information and to provide educational components to the Public.

ii. Duties and Responsibilities

1. The duties and responsibilities of the park staff are to provide a safe working environment in accordance with county policies, to assist in the promotion and teaching of the natural resources within your responsibilities, to promote other areas of the county to citizens and visitors, and to ensure through the enforcement of rules and regulations a safe, enjoyable environment to all park users.
2. The protection of facilities or the enforcement of rules and regulations shall always be secondary to the safety of the park staff, contract employees and visitors. Although rangers may obtain training relative to the issuance of citations, the Rangers are not regular law enforcement officers and do not have a duty to intervene in disputes among park users or use force to stop the criminal actions of individuals on park properties. Rangers are to contact Oconee County Sheriff's Office for such intervention.

3. Park staff, especially Park Rangers shall strive to be visible to the public, primarily to help and assist them, and secondarily to enforce the rules and regulations, as set forth in Ordinance 2002-15. In no case shall this enforcement portray an aggressive law enforcement image. Park Rangers may request violators to stop but cannot physically detain them.
4. The lowest level of enforcement shall always be used to resolve problems or issues that arise. Personnel performing rule enforcement shall always be an authorized Park Ranger, ~~and unless in unusual circumstances, shall be in appropriate uniform.~~ Maximum use of oral or written warnings may be used for minor infractions. Park Rangers with citation authority shall, in order of priority, attempt to resolve the problem by oral warning and resolution prior to issuing a citation. Park Rangers must be trained and have the proper temperament, personality, experience and ability to exercise citation authority.
5. Any action, including verbal warnings and citations, should only be taken after the Park Ranger has clearly identified himself/herself and provided proper identification such as PRT badge, county identification card or uniform.
6. If information such as license, ID or other necessary information can be obtained without personal contact or conflict, it may be done to assist in the resolution of the issue. — *What does this mean?*
7. If the action to be taken in any way creates a threat to the ranger's safety, no action should be done and assistance from the Sheriff's department should be requested.
8. There are many management alternatives in addition to the issuance of citations, such as verbal resolution that should be considered in the implementation of the rules and regulations of the park.
9. The role of the Park Ranger is defined as a regulation enforcer with full citation authority, ~~including custodial arrest powers and the ability to carry a firearm as described in Ordinance 97-6.~~ However, unless approved by County Council, Park Rangers may not exercise custodial arrest powers or carry a firearm. Use of Force is defined in section IV. Available use of force options includes visual presence and verbal persuasion only.

Use of force with any type of weapon to gain compliance is prohibited, with exception as follows: As a last resort, authorized rangers may utilize defensive tactics, assigned spray or baton for self defense only. In any self defense situation, the Park Ranger must defend themselves only to gain separation from the situation in order to request assistance from the Sheriff's Department. Park Rangers are to notify the Sheriff's Department anytime a park user refuses to comply with verbal commands of the rules and regulations, accept a citation and anytime a self defense tactic is utilized. Park Rangers under no circumstances shall attempt to detain any violators.

10. If Park Ranger I or II are unsuccessful at verbally controlling a situation, the Park Superintendent should be notified for assistance or to inform that the Sheriff's Department has been notified for assistance.
11. Part time staff shall always request the assistance of a uniformed Ranger for assistance.
12. Citation authority shall be revoked when an individual fails to meet the provisions of this regulation. The PRT Director or County Administrator may cancel an employee's citation authority whenever he/she considers it appropriate. Cancellation will then be discussed with County Administrator and if necessary County Council in executive session.

i. Budget

It is the PRT Director's responsibility to submit a departmental budget for consideration each year. Each Park Superintendent and manager shall provide the adequate needs and justifications to the PRT Director within the given timeline and time will be made available for each manager to discuss the requests prior to the budget being submitted. All items should be as detailed as possible and include price quotes, quantities, priority and justifications. The PRT Director will determine what items will be presented to the County Administrator for consideration.

j. Safety/Risk Management Inspections

- i. All areas of the park shall be subject to safety inspections, cleanliness and risk management inspections as directed by the PRT Director in accordance to the following schedule.
 1. Restrooms-Daily
 2. Playground Safety Inspections-Quarterly
 3. Risk Management Inspections-Annually prior to Season

k. Superintendent's Residence

i. Guidelines and Standards for accepting/vacating county owned housing

1. Moving In

- a. Receive and sign for keys to residence
- b. Make note of all damaged areas of the home or appliances and file with PRI office
- c. Make note of any substandard areas of cleanliness
- d. Sign agreement form for pets

2. Moving Out

- a. Repair any damaged areas of the home or appliances due to owner negligence
- b. Complete a thorough cleaning of the residence, paying particular attention to the following areas:
 - i. Toilets
 - ii. Showers and tubs
 - iii. Sinks
 - iv. Carpets and flooring
 - v. Windows
 - vi. Cabinets and drawers
 - vii. Closets
- c. Clean out storage areas and remove personal items from park to allow for new tenant
- d. Do not leave any personal items in the park which you do not want for the next tenant to throw away
- e. Do inventory of residence and park items and have signed off by PRI Director
- f. Turn in Keys to PRT Director

Items not covered in this guideline such as general provisions for purchasing procedures, finance procedures, employee policy and procedures, etc are covered in the Oconee County Employee handbook.

III. Training

- a. Training is defined in Ordinance 97-6.
- b. In addition to the referred ordinance, all Park Rangers must complete the following on an annual basis through the appropriate training departments, as noted:
 - i. First Aid/CPR/AED training-American Red Cross
 - ii. Self Defensive tactics-Oconee Sheriffs Department
 1. Use of Force
 - a. Considerations
 - b. The winning mindset
 - c. Defensive Tactics
 - i. Relative positioning to subjects
 - ii. Reactionary gap
 - iii. Tactical "L", for creating space
 - iv. Inside takedown and disengagement
 - v. Checks / blocks
 - vi. Strikes and kicks
 - d. Baton
 - i. Strike areas
 - ii. Carrying
 - iii. Weapon retention
 - e. SCS (Subject Control Spray)
 - i. Target areas
 - ii. Carrying
 - iii. Effectiveness
 - iv. Weapon retention
 - f. Decontamination
 - g. Other training deemed necessary by the PRT Director, Administrator, County Council or the Oconee County Sheriffs Department.

IV. Use of Force

Use of Force Policy

The inherent nature of law enforcement sometimes requires the use of force to accomplish specific tasks. Federal, State and local government entities authorize such use of force in order to carry out and enforce the laws of government; however, this allowance is not an unlimited authorization to exercise power. Society demands limitations on governmental authorization to use force against its populace; therefore, this authorization is restricted to those areas and levels defined by statutory law, case law and policy. **Oconee County policy allows use of force for Park Rangers only in a self defense situation. Park Rangers may use defensive tactics, as well as approved less-lethal weapons including the ASP Baton and Subject Control Spray. Even in instances where use of force is authorized, it must be appropriate to the situation, using only that force that is reasonably necessary to effectively allow the employee to disengage from the situation to requests assistance from the Oconee County Sheriffs office. Whenever force is used that is inappropriate to the situation or excessive in its application, it is considered unauthorized use of force. Such actions can be detrimental to the individual, customer patronage, the agency and the officer, as they give rise to issues of liability, public trust, image degradation and the employee's fitness to serve in a law enforcement capacity.**

Use of Force Continuum

The following information defines various levels of resistance and escalating levels of force used to control resistance and compel compliance:

Levels of Resistance (by Subject)

1. Psychological Intimidation: Non-verbal cues indicating the subject's attitude, appearance, and physical readiness.
2. Verbal Non-compliance: Verbal responses indicating unwillingness or threats.
3. Passive Resistance: Physical actions that do not prevent an attempt to control but make movement difficult.
4. Defensive Resistance: Physical actions which attempt to prevent the employee's control, but never attempts to harm the employee, such as running away.
5. Active Aggression: Physical actions of assault.
6. Aggravated Active Aggression: Deadly force encounter.

Levels of Control (by Officer)

Level 1: Presence/Verbal Direction

Verbal commands are the minimum means of halting an offense. This may, by announcing your presence and intentions result in the peaceful resolution of the situation. Any and all verbal commands should clearly convey exactly what, when and how the officer wants the subject to react. Keep all commands short and simple. This would be appropriate if no resistance is encountered and there are no life threatening circumstances. If a verbal command alone does not result the desired actions then request assistance from the Ocoee Sheriff's office. Additional levels are provided for self defense reaction techniques.

Level 2: Soft Empty-Hand Control (Self Defense measures only)

Soft-empty hand techniques, such as holding your hand up in front of the assailant so that the ranger can escape. ~~placing your hands on the assailant to physically restrain and/or control the individual or lead the individual toward the desired location using minimal force.~~ Soft-empty hand technique also involves using joint locks and pressure point pain compliance techniques for control. This is appropriate when the individual is passively resisting and stronger force would not be justified.

Level 3: Hard Empty-Hand Control (Self Defense measures only)

Hard-empty hand techniques may be appropriate in situations where the use of a baton or other weapons would be inappropriate or impractical. ~~In these incidents, the empty-hand striking on an individual who is resisting arrest, or attempting escape from lawful arrest, would be appropriate to control a suspect and attempt to prevent an escalation of force. The amount of force used shall be in direct proportion to the amount and type of resistance encountered. The age, sex and physical size and condition of the individual should be taken into consideration.~~

Level 3 : Intermediate (Less-lethal) Weapons (Self Defense measures only)

Use of approved chemical sprays or batons is acceptable alternatives to the use of deadly force, when there is an inability by the ranger to flee from the subject. The amount of force used shall be in direct proportion to the amount of resistance or force encountered and only such force needed to effectively disengage shall be used. Proper techniques shall be used with these weapons, as improper use could lead to serious injury or possibly even death. ~~This level of force is the last resort before the use of deadly force.~~

Level 5: Deadly Force (Self-Defense measures only)

Used when imminent threat of death or serious physical injury is perceived by the Park Ranger and other methods to stop the event would not be practical or possible. When it is clear that the officer's life or the life of another is in imminent danger and there are no other practical means at the officer's disposal, then deadly force would be authorized under the guidelines of the Oconee County Parks Manual.

Force Continuum Variables

There are several variables that may affect the escalation or de-escalation of an officer's use of control/force including:

- Totality of circumstances
- Officer/subject size
- Officer/subject gender
- Reaction time
- Environmental condition

Definitions and Conditions

For the purpose of this policy, "force" is defined as actual physical contact directly utilized, or contact caused by the use of a weapon in self defense only to gain separation from the subject and request assistance from the Oconee County Sheriff's office. "Deadly force" is any use of force that is likely to cause death or serious physical injury. "Serious physical injury" is considered any bodily injury that involves a substantial risk of death. Use of force is authorized for the purposes of protecting the officer and public welfare, and may only be utilized to overcome active resistance or assault in and self defense in order to retreat. Where safe and feasible, the officer shall identify him/herself, command the desired action of compliance, and state the intent to use force.

The mere display of a weapon is not considered a use of force. For example, an officer holding a weapon in his hand is not using force unless it is presented in a threatening manner or a threat is otherwise communicated. Pointing a firearm or raising a baton in a threatening manner is a use of force, whether or not accompanied by an expressed threat. The determining factor is whether or not the officer communicates a threat to the suspect, either through actions or words.

Use of force by a law enforcement officer is the ultimate exercise of governmental power upon a citizen, and requires a careful balance of human interests. The use of a weapon by an officer must be based on the reasonable perception of a demonstrated need, consistent with state law and the Oconee County Parks Manual, and tempered with common sense and responsible professional judgment.

Deadly force will be used ~~only~~ to:

- ~~1. protect the officer or others from what is reasonably perceived to be an imminent threat of death or serious physical injury; or~~

~~Except when confronted with deadly force, an officer will not intentionally use techniques and/or weapons of force that he/she has not been trained and certified in the use of by a qualified instructor functioning on behalf of the Oconee County Sheriff's Office.~~

~~The use of physical "neck holds" or restraints by the neck is extremely dangerous. Therefore, the employment of such methods is henceforth governed by the deadly force policies of this office.~~

This agency recognizes that in exigent, tense, uncertain and/or rapidly evolving deadly force confrontations, an employee may need to (reasonably) use techniques and/or weapons that are not part of this agency's formal training curricula, or which may not be specifically addressed by this policy. Also, an employee may need to use a technique or weapon in a manner that does not parallel training. It is further recognized that, due to the unpredictable nature of a person's movements and/or actions under these circumstances, a defensive technique(s) and/or weapon(s) may unintentionally (on the part of the employee) impact a body area or produce an outcome which does not parallel training.

Less-Lethal Weapons Procedures

- i. Park Rangers authorized by agency standards shall be permitted to carry an approved chemical agent and ASP Baton only after successful completion of a course of instruction offered or approved by the agency.
- ii. Park Rangers while on duty shall carry the issued weapons when engaged in official assignment on the park grounds.
- iii. The issued weapons shall be carried only as issued and authorized.
- iv. When an issued chemical agent is discharged, replacement canisters shall be obtained and logged. Park Rangers shall replace their chemical agent canister on or before the expiration date stamped on the bottom or 5 years after the date of manufacture, depending on the brand being carried.
- v. Park Rangers may use an approved chemical agent when they are required to use force in their official duties to protect themselves from assault and to affect a ranger's retreat from a suspect.
- vi. The chemical agent should be utilized in accordance with manufacturer's recommendations and agency training guidelines.
- vii. Park Rangers shall immediately notify dispatch of use of chemical agent for relay to the responding officer(s).
- viii. Once subject under restraint by the Sheriff's office, Park Ranger shall make sure decontamination in the form of fresh air and clean water is completed. Subject shall be monitored and medical attention is required if any respiratory distress or allergic reaction is noted, as well as if requested by the subject.

- ix. Any discharge of a chemical agent, whether intentional or accidental, will necessitate the immediate notification of the employee's immediate supervisor and a written report of the nature of the discharge is required by the end of the shift.

Use of Force

Reporting Requirement

An incident report is required any time an employee must disengage their presence to request for assistance, any time a subject engages in passive, active or aggressive resistance and any time an employee must utilize defensive tactics or less lethal weapons in a situation.

AGENDA ITEM SUMMARY
OCONEE COUNTY, SC

COUNCIL MEETING DATE: October 7, 2008
COUNCIL MEETING TIME: 7:00 PM

ITEM TITLE OR DESCRIPTION:

Request for approval of ATAX grant request from Oconee Conservatory of Fine Arts in the amount of \$7,718.50 for Radio/Newspaper Advertising of Talent Explosion 2009. Request approved in ATAX Committee on 09/24/08 by a unanimous vote.

BACKGROUND OR HISTORY:

State ATAX funds are received quarterly and 65% of those funds are Tourism Related funds that are to be disbursed as recommended by the ATAX committee and approved by County Council. All ATAX grant recipients are required by state law to turn in intermediate reports every 60 days to the progress of the grant and a final report upon completion of the grant. These reports are placed in the grant folder, which is kept active by the ATAX chairperson until the grant is considered complete, and then it is stored by the PRT office.

SPECIAL CONSIDERATIONS OR CONCERNS:

Based on last year's 70% tourist attendance, this year's tourist attendance is expected to be at least 50%.

STAFF RECOMMENDATION:

Approval of ATAX grant request of \$7,718.50 to the Oconee Conservatory of Fine Arts. Staff notified the Oconee Conservatory during the ATAX meeting that if attendance did not increase for this event, we would need to cut back on the amount of grant funds to justify the expenditure.

FINANCIAL IMPACT:

Current ATAX fund balance is \$33,235.47. We have four ATAX requests this grant cycle. If all three requests are approved by County Council, the remaining balance will be \$19,249.97.

COMPLETE THIS PORTION FOR ALL GRANT REQUESTS:

Are Matching Funds Available: Yes
If yes, who is matching and how much:

ATTACHMENTS:

Oconee Conservatory of Fine Arts Grant Request

Submitted or Prepared by:

Phil Shirley
Director of Parks, Recreation & Tourism
(Department Head/Elected Official)

Approved By:


Dale Surratt,
Oconee County Administrator

Reviewed By/ Initials:

_____ County Attorney

pel Finance

VM Other Grants

OCONEE COUNTY ATAX GRANT APPLICATION FORM FOR TOURISM RELATED PROJECTS

I. APPLICANT

- A. Name of Organization Oconee Conservatory of Fine Arts
- B. Address PO BOX 448, Waihalia, SC 29691

II. FUNDS REQUESTED

- A. ATAX Funds Requested ~~\$8493~~ 7718.50
- B. How will ATAX Funds be used? \$7718.50 for radio and newspaper advertising outside Oconee County. \$775.00 for 50% of the cost of WCA rent, and prizes. - deleted. Based on last year's 70% tourist attendance, we expect at least 50% this year.
- C. Estimated percentage of costs directly attributed to attracting or serving tourists? 68% of total budget
- D. Funds furnished by your organization \$7007
 Matching grant \$ _____ Source _____
 Other Funding \$ _____ Source _____
- E. Provide an itemized budget for your event **and** for allotted funds. **THIS IS REQUIRED**, attach on a separate sheet.

III. NARRATIVE PROJECT DESCRIPTION

A. Project Title Talent Showcase

B. Description of project Talent Explosion 2009 is a three event arts talent showcase and competition. March 7th morning will be the Kids Performing Arts Competition for children through elementary school. These kids will demonstrate their performing talent in competition for money prizes of \$50, \$75, & \$100. The afternoon will be the Youth (middle and high school) Performing Arts Competition for money prizes of \$50, \$75, & \$100. In the evening Adults will demonstrate their talent and compete for money prizes of \$100, \$150 & \$200. Judges for these events are selected for their performance back grounds and are not otherwise associated with the Conservatory.

C. Who will benefit from this project? Oconee County Residents, Motels, Restaurants, Walhalla Civic Auditorium, County Chambers of Commerce, Oconee Conservatory of Fine Arts. Based on last year's experience, almost all performers and their friends and relatives will eat one or two meals in county. Those from Atlanta or Charlotte will overnight in the county.

IV. DATES OF PROJECT

7 March 2009

V. APPLICANT CATEGORY

Government Entity: _____

Non-profit Organization: Incorporation date 10 Nov 2004

Eleemosynary Organization under IRS Code: IRS # 501 c (3)

Date of Determination Letter 29 Nov 2005 effective 10 Nov 2004

VI. DEMOGRAPHIC DATA

How will the project influence tourism in Oconee County? Talent Explosion 2009 will influence tourism by augmenting and growing Oconee County's existing arts and cultural tourism base. With successful events produced by Oconee Community Theater, Blue Ridge Arts Council, Walhalla Civic Auditorium, Heritage Center and festivals like Oktoberfest, visitors expect high quality arts related venues and entertainment. Oconee Conservatory of

Fine Arts' annual talent showcase will contribute by providing this quality arts participation event.

With an arts participation activity like a talent showcase, participants not only attract spectators from the general public, but also bring in family, friends and supporters thereby adding significantly to the tourism impact. This years showcase is has three events from morning to night. This encourages lengthy stays by spectators and participants. These longer stays translate into the need for rooms and meals, and encourage local shopping.

We also print a local merchant discount offers on the back of the tickets.

How many visitors/participants attended the event last year and are anticipated this year? 186 last year and 400 expected this year.

How many of the visitors/participants were from beyond a 50 mile radius of Oconee County last year and are anticipated this year? 131 last year and over 200 this year

How many overnight stays were created by this event last year and are anticipated this year? 20 Last year and 30 this year

How do you plan to advertise this event beyond a 50 mile radius of Oconee County? Posters and fliers to arts related organizations in the three state area, Radio in the three state area, and Newspapers outside Oconee County. Banners and other advertising to the current county tourists.

What other documentation can you provide demonstrating this event promotes Tourism in Oconee County? ZIP code tally submitted with final report on Second Annual Talent Showcase.

What records will be kept during this event to obtain the above demographic data?
ZIP code tally

VII. AUDIT

Does your organization perform an independent audit? Yes No

Name of the Auditor _____

VIII. Will your project be using any funds from another group that received ATAX funds? No

I have read the guidelines for the Oconee County Accommodations Grant Request and do hereby agree to comply with all rules and requirements. I understand failure to comply may result in a loss of funding for the project and that all information required for final reporting MUST be detailed when project is complete.

A. Contact Name Francis Guldner Title Treasurer

Signature



Date

9/18/08

Address PO BOX 448, Walhalla, SC 29691

E-mail ocfar@bellsouth.net Fax No. 864 718 0042

Phone Number (s) 864 638 5750 cell 864 710 1186

B. Alternate Contact Frances Devoe Title Director

Address PO BOX 448, Walhalla, SC 29691

E-mail fdevoe@bellsouth.net Fax No. 864 718 0042

Signature



Date

9/19/08

Phone Number (s) 864 638 3679 864 710 3524

Oconee Conservatory of Fine Arts

Talent Showcase

EXPENSE

Rent	Wishalla Civic Auditorium	500	60%=	\$ 300.00	ATAX Grant
Prizes		1050	50%=	\$ 525.00	
Event Operations	Forms/tickets/postage	200			
	decorations/support	500			
Advertising	Local				
	Radio	500			
	Posters	100			
	Brochures	1000			
	Tri State Outside Oconee				
	Radio	3000	\$	2,100.00	
	News papers	5000	\$	5,515.00	75% = 4,136.25
	Posters	900			
	Brochures	1000			
	Postage/shipping	250			
	Banners	400			
		<u>11550</u>			<u>9728.25</u>
	TOTAL	\$ 15,500	ATAX Total	\$ 8,493.00	

Note: Radio bid is \$2100, Anderson Independent-Mail is \$3120 and Greenville News is \$2498.50.
 WCA cost will be \$500.

ESTIMATES

Anderson Independent

Aug 22, 2008 7:55PM

No. 0601 P. 3/2

Dear France Gardner,

Below is the number of ads and cost for advertising the Oconee Conservatory of the Fine Arts in 2009 with the Anderson Independent.

Eight runs daily price full color 390.005 per run. Giving a total of 3120.005 for all eight runs.

The measurement of ads is as follows: 2 X 7.35 or 4X 6.35.

I thank you and look forward to working with you.

Kind Regards,

Danielle Piker

Anderson Independent

Account Executive

Cell# 864-280-5212

Email: daniellepiker@aol.com

Greenville News January

Custom Audience Solution Proposal

9/8/08

Product: JANUARY CAMPAIGN

Campaign Dates:

Customer: OGDEN CONSERVATORY OF FINE ART

10/09-1/30/09

Account #: 211632

Sales Rep: RICHIE BELL HENDERSON

Package #: 000010025

Order Description: <i>LINE MAGAZINE</i>	Freq Commit	Rev/Pct Commit	Reach	Color
<i>Publication: LINE MAGAZINE</i>				
TUESDAY, JANUARY 06, 2009	2,000 x 5,000		26,715	FULL
TUESDAY, JANUARY 13, 2009	2,000 x 6,300		26,715	FULL
TUESDAY, JANUARY 20, 2009	2,000 x 6,300		26,715	FULL
TUESDAY, JANUARY 27, 2009	2,000 x 6,300		26,715	FULL
<hr/>				
Order Description: <i>G-ILLE NEWS FRI ENTERTAINMENT SECTION</i>	Freq Commit	Rev/Pct Commit	Reach	Color
<i>Publication: UPSTATE WEEKEND</i>				
FRIDAY, JANUARY 09, 2009	2,000 x 6,000		87,204	BNW
FRIDAY, JANUARY 16, 2009	2,000 x 6,000		87,204	BNW
FRIDAY, JANUARY 23, 2009	2,000 x 6,000		87,204	BNW
FRIDAY, JANUARY 30, 2009	2,000 x 6,000		87,204	BNW
<hr/>				
Order Description: <i>1% OF PICKENS CTY HOUSEHOLDS</i>	Freq Commit	Rev/Pct Commit	Reach	Color
<i>Publication: PICKENS COUNTY NEWS DEFAULT</i>				
TUESDAY, JANUARY 06, 2009	2,000 x 6,000		47,250	FULL
TUESDAY, JANUARY 13, 2009	2,000 x 6,000		47,250	FULL
TUESDAY, JANUARY 20, 2009	2,000 x 6,000		47,250	FULL
TUESDAY, JANUARY 27, 2009	2,000 x 6,000		47,250	FULL
<hr/>				
Order Description: <i>ONLINE BANNER 15K IMPRESSIONS</i>	Freq Commit	Rev/Pct Commit	Reach	Color
<i>Publication: GREENVILLE NEWS ONLINE</i>				
<i>The Update's 41 Website for news and information!</i>				
FRIDAY, JANUARY 30, 2009	160X600 SKYSCRAPER		15,000 GUARANTEED IMPRESSIONS	STATIC OR ANIMATED WITH MULTIPLE SLIDES

Reach: 606,676
 Original Cost: 1275.90
 Package Discount: 26.35
 Total Investment: 1249.25

Advertiser's failure to meet its obligations hereunder shall result in revocation of the savings herein. Payments will apply to promotional advertising first and contractual advertising thereafter. ROP checks and receipts are applied to contract fulfillment. All Custom Audience Solution services are not eligible for contract fulfillment rebates.

Signature: _____

Date: _____

Greenville News January

Custom Audience Solution Proposal

9/8/08

Prepared: RAEI MAYBIX

Campaign Dates

Client: CONSERVATORY OF FINE ARTS

2/2/09 - 2/2/09

Seller Rep: MICHELLE HENDERSON

Account #: 211652

Order Description: LINK MAGAZINE	Print Comm	Rev/Paid Comm	Reach	Color
<i>Publication: LINK MAGAZINE</i>				
TUESDAY, FEBRUARY 03, 2009	2,000 x 6,000		26,715	FULL
TUESDAY, FEBRUARY 10, 2009	2,000 x 6,000		26,715	FULL
TUESDAY, FEBRUARY 17, 2009	2,000 x 6,000		26,715	FULL
TUESDAY, FEBRUARY 24, 2009	2,000 x 6,000		26,715	FULL

Order Description: GVILLE NEWS ENTERTAINMENT SECTION	Print Comm	Rev/Paid Comm	Reach	Color
<i>Publication: UPSTATE WEEKEND DISPATCH</i>				
FRIDAY, FEBRUARY 06, 2009	2,000 x 6,000		87,294	3/4
FRIDAY, FEBRUARY 13, 2009	2,000 x 6,000		87,294	3/4
FRIDAY, FEBRUARY 20, 2009	2,000 x 6,000		87,294	3/4
FRIDAY, FEBRUARY 27, 2009	2,000 x 6,000		87,294	3/4

Order Description: 17% OF PICKENS CTY HOUSEHOLDS	Print Comm	Rev/Paid Comm	Reach	Color
<i>Publication: PICKENS COUNTY NEWS</i>				
TUESDAY, FEBRUARY 03, 2009	2,000 x 6,000		47,250	FULL
TUESDAY, FEBRUARY 10, 2009	2,000 x 6,000		47,250	FULL
TUESDAY, FEBRUARY 17, 2009	2,000 x 6,000		47,250	FULL
THURSDAY, FEBRUARY 24, 2009	2,000 x 6,000		47,250	FULL

Order Description: ONLINE BANNER 15K IMPRESSIONS	Print Comm	Rev/Paid Comm	Reach	Color
<i>Publication: GREENVILLE NEWS ONLINE The Upstate's #1 website for news and information!</i>				
FRIDAY, FEBRUARY 27, 2009	1,000 x 1,000		15,000 GUARANTEED IMPRESSIONS	STATIC OR ANIMATED WITH MULTIPLE SLIDES

Reach: 696,876 Original Cost: 1275.50 Package Discount: 76.15 Total Investment: 1140.25	Advertiser's failure to meet its obligations hereunder shall result in reversal of the savings herein. Payments will apply to promotional advertising first and contractual advertising thereafter. BOP notes and preprints are applied to contract fulfillment. All Custom Audience Solution revenue is not eligible for contract fulfillment rebate.
Signature: _____	Date: _____

WCOG

OCFA w Sponsor StationeryFrom: Gary Butts (gary@wcoq.com)
 Sent: Thursday, August 14, 2008 2:44 PM
 To: OCFA@bellsouth.net
 Subject: Re: Oconee Conservatory of Fine Arts 09 Talent Showcase

Frank,

7 ads per day for 10 days would cost \$700.00 per market. That would be a total of \$9,100.00.

Thanks,
 Gary D. Butts
 Vice President & General Manager
 96.1 WCOG
 PO Box 10
 Walhalla, SC 29691
 864-638-3613

----- Original Message -----

From: Francis Guldner
 To: Gary Butts
 Sent: Thursday, August 14, 2008 12:47 PM
 Subject: Oconee Conservatory of Fine Arts 09 Talent Showcase

Gary,
 I need an estimate on our 09 Talent Showcase advertising.
 10 days, 7 ads per day, 3 markets - Tuscula, Clayton, and Franklin
 on 17 thru 22 Feb and 2 thru 5 March.
 Thanks,
 Frank

Francis Guldner
 Treasurer
 Oconee Conservatory of Fine Arts
 The Conservatory is a non-profit organization supported in part by:

Timken Foundation of Canton
 SC National Heritage Corridor
 National Endowment for the Arts
 South Carolina Arts Commission
 John and Susan Bennett Memorial Arts Fund of the Coastal Community Foundation of
 SC
 SC Heritage Corridor Mountains & Lakes Region
 Foothills Community Foundation
 Oconee County AFAX Committee
 Oconee County Arts and Historical Commission
 School District of Oconee County
 Walhalla Sertoma Club,
 Salem Lion's Club
 eXpStore.com

AGENDA ITEM SUMMARY
OCONEE COUNTY, SC

COUNCIL MEETING DATE: October 7, 2008
COUNCIL MEETING TIME: 7:00 PM

ITEM TITLE OR DESCRIPTION:

Request for approval of ATAX grant request from Blue Ridge Arts Council in the amount of \$1,427.50 for Advertising the "Heritage, Arts and Music" Festival. Request approved in ATAX Committee on 09/24/08 by a unanimous vote.

BACKGROUND OR HISTORY:

State ATAX funds are received quarterly and 65% of those funds are Tourism Related funds that are to be disbursed as recommended by the ATAX committee and approved by County Council. All ATAX grant recipients are required by state law to turn in intermediate reports every 60 days to the progress of the grant and a final report upon completion of the grant. These reports are placed in the grant folder, which is kept active by the ATAX chairperson until the grant is considered complete, and then it is stored by the PRT office.

SPECIAL CONSIDERATIONS OR CONCERNS:

ATAX funds will be used to enhance participation in the second annual "Heritage, Arts and Music" Festival (HAM). ATAX funds will be used to enhance participation in this upcoming off-site exhibit at Duke Energy. The second annual Heritage, Arts and Music Festival (HAM) will be a celebration of the history, arts and music unique to this area. BRAC's goal is to encourage attendance from communities more than 50 miles away. Advertisements throughout the region in a variety of media, the design, printing and mailing of invitations, show cards, printing of the exhibition catalog, and advertising for the opening reception will be included in the funded activities.

COMPLETE THIS PORTION FOR ALL PROCUREMENT REQUESTS:

Does this request follow Procurement Ordinance #2001-15 guidelines? Yes

If no, explain briefly:

STAFF RECOMMENDATION:

Approval of ATAX grant request of \$1,427.50 to the Blue Ridge Arts Council.

FINANCIAL IMPACT:

Current ATAX fund balance is \$33,235.47. We have four ATAX requests this grant cycle. If all three requests are approved by County Council, the remaining balance will be \$19,249.97.

COMPLETE THIS PORTION FOR ALL GRANT REQUESTS:

Are Matching Funds Available: Yes

If yes, who is matching and how much:


Seneca HAT	\$ 1,500.00
Duke Energy	\$ 1,000.00

ATTACHMENTS:

Blue Ridge Arts Council Grant Request
Submitted or Prepared by:

Phil Shirley
Director of Parks, Recreation & Tourism
(Department Head/Elected Official)

Approved By:


Dale Surrent,
Oconee County Administrator

Reviewed By/ Initials:

_____ County Attorney

 Finance

 Other Grants

OCONEE COUNTY ATAX GRANT APPLICATION FORM FOR TOURISM RELATED PROJECTS

I. APPLICANT

A. Name of Organization Blue Ridge Arts Council

B. Address 111 E. South Second St., Seneca, SC 29678

II. FUNDS REQUESTED

A. ATAX Funds Requested: \$1,427.50

How will ATAX Funds be used? ATAX funds will be used to enhance participation in an upcoming off-site exhibit presented by the Blue Ridge Arts Council at Duke's World of Energy. The second annual Heritage, Arts & Music Festival "HAM" will be a celebration of the history, arts and music unique to this area. It is our goal to encourage viewers' attendance from communities more than 50 miles away from Oconee County. Advertisement throughout the region in a variety of media, the design, printing and mailing of invitations, show cards, printing of the exhibition catalog, and advertising for the opening reception will be included in the funded activities.

B. Estimated percentage of costs directly attributed to attracting or serving tourists? 26%

D. Funds furnished by your organization: -0-

Matching grant \$ _____ Source _____

Other Funding: \$150.00 Source: Seneca HAT
\$1,000.00 Duke Energy

E. Provide an itemized budget for your event and for allotted funds. **THIS IS REQUIRED**, attach on a separate sheet.

III. NARRATIVE PROJECT DESCRIPTION

A. Project Title: Heritage Arts & Music Festival "HAM"

B. Description of project: BRAC & Duke are partnering for the second year with Pickens County Art & Museum, the Oconee Heritage Center, and the Westminster Chamber of Commerce to provide entertainment and/or cultural offerings during the kick-off weekend of November 1st and 2nd. "HAM" will feature an invitational art exhibit, the Jack Roper Magic Show, Music by the Weatherman Band, The Heritage String Band, a BRAC Make It and Take It for the kids and artist demonstrations. All events are free to the public. Food will be provided by a local eatery which may include certain items for sale.

The BRAC invitational art exhibit will remain at the World of Energy for the entire month of November. The show will feature a diverse group of local artists displaying two and three dimensional artwork.

Increased advertising throughout South Carolina will draw more visual artists to Oconee County for the shows. This, in turn, will attract larger crowds of visitors to Duke's World of Energy to view the show.

C. How will the project influence tourism in Oconee County?

By again partnering with Duke Energy, BRAC is able to provide two simultaneous exhibits, therefore providing additional attraction for visitors. Visitors who would normally visit the World of Energy will be introduced to the artwork and BRAC. Tourists will be drawn to the BRAC gallery after visiting the World of Energy site by the quality of art exhibited there. We will promote both venues simultaneously, consequently increasing the number of visitors from both the local area as well as from afar. These visitors will utilize restaurants, lodging, and shops in the county.

IV. DATES OF PROJECT

Beginning November 1, 2008 Ending November 30, 2008

V. APPLICANT CATEGORY

Government Entity: _____

Non-profit Organization: Incorporation date 1970

Eleemosynary Organization under IRS Code: IRS # 23-7360169

Date of Determination Letter October 1974

VI. DEMOGRAPHIC DATA

How will the project influence tourism in Oconee County? This unique event will stimulate new interest and attract additional visitors to BRAC and Duke's World of Energy. In addition visitors will be made aware of the other participating art partners, which may stimulate an interest in visiting their locations. The publicity will open a door for art enthusiasts to discover what Oconee County has to offer, as visitors coming to the gallery will be exposed to the historic downtown area of Seneca and the natural wonders of our county. The Center's lobby will have brochures available to all visitors, highlighting upstate activities. These visitors will also patronize restaurants, lodging, and shops in the county.

How many visitors/participants attended the event last year and are anticipated this year? The 2007 "HAM" festival including the "Get the Lead Out" art exhibit attracted 1,521 visitors over the month long event.

How many of the visitors/participants were from beyond a 50 mile radius of Oconee County last year and are anticipated this year? 26%

How many overnight stays were created by this event last year and are anticipated this year? 26%

How do you plan to advertise this event beyond a 50 mile radius of Oconee County?

Website updates, Greenville News, Anderson Independent, Lake Living Magazine, Sandlapper Magazine, Carolina Arts publication, Arts Daily, (website of SCAC), Asheville, NC radio and TV, Arts & More, (publication of the SC Heritage Corridor Arts Trail), Laurel Magazine of Highlands and Cashiers, NC.

What other documentation can you provide demonstrating this event promotes Tourism in Oconee County? (i.e. photographs, letters from local chambers of commerce, restaurants, shop or accommodations owners) Attendance Logs

NOTARIZE



What records will be kept during this event to obtain the above demographic data? (i.e. guest logs, phone logs, accommodations contracts, website hits, advertising demographics) Records for demographic data include guest logs, website hits and phone contacts.

VII. AUDIT

Does your organization perform an independent audit? Yes No

Name of the Auditor Peter Cooke

VIII. Will your project be using any funds from another group that received ATAX funds? Yes, City of Seneca's Hospitality & Accommodations Tax

I have read the guidelines for the Oconee County Accommodations Grant Request and do hereby agree to comply with all rules and requirements. I understand failure to comply may result in a loss of funding for the project and that all information required for final reporting MUST be detailed when project is complete.

A. Contact Name: Bess Ciupak Title: Executive Director

Signature _____ Date _____

Address 310 Lake Winds Ct., Seneca, SC 29672

E-mail ciupaks@aol.com Fax No. (864) 882-2722

Phone Number (s) 864-710-8366

B. Alternate Contact: Cindy Blair Title: Grants Chairperson, Secretary

Address 738 Old Seneca Road, Central, SC 29630

E-mail lmenmaven@bellsouth.net Fax No. 864-868-2878

Signature _____ Date _____

Phone Number (s) 864-868-2878 or 864-973-3921 (cell)

BLUE RIDGE
ARTS
COUNCIL

111 E. South Second St.
Seneca, SC 29678-3403
Phone/Fax: (864) 882-2722
E-mail: blueridgearts@bellsouth.net
Web: blueridgeartscenter.com

September 14, 2008

Geri McSwain, Chairperson
Oconee County ATAX Committee
335 Fernwood Drive
Salem, SC 29676

Enclosed please find our OCATAX grant application covering the upcoming off-site exhibit included in the Heritage, Arts & Music Festival "HAM" to be shown at Duke's World of Energy. BRAC & Duke are partnering for the second year with Pickens County Art & Museum, the Oconee Heritage Center, and the Westminster Chamber of Commerce to provide entertainment and/or cultural offerings with a kick-off weekend on November 1 - 2, 2008.

As required, we have enclosed a budget detailing costs for the event along with current printing quotes. Based on attendance information supplied to us by Duke, 26% has been applied for expensed items used for "tourists" and visitors within the 50 mile range. 100% has been applied to items targeting a majority of visitors outside the 50 mile range.

As previously established quotes are unavailable for advertising since it changes based on ad content and timing. Advertising is noted as either (b) specific to the event or (c) combined with other events submitted for ATAX funding.

We thank you for the opportunity of submitting our application and hope that the committee will find it deserving of appropriate funding.

Sincerely,

BLUE RIDGE ARTS COUNCIL

Bess Ciupak
Executive Director
Enc.

DESCRIPTION	"HAM" Festival Budget	Grant Request	Ref	Quote	Source \$
Kick-off weekend	\$ 1,000.00				Duke
Printing / Postage:					
Postcards / postage / tax - 1,000 Programs (1,000 Recyclable) @26%	\$ 585.00	\$ 585.00	a	Print-It	tbd
Inserts / Posters / Tags @26%	\$ 650.00	\$ 189.00		Print-It	tbd
	\$ 100.00	\$ 25.00		Staples/BRAC	tbd
Total Printing:	\$ 1,305.00	\$ 750.00			
Ads					
Greenville News	\$ 300.00	\$ 300.00	b		tbd
Anderson Independent, Lake Living, Mt. Laurel or equivalent	\$250.00	\$ 250.00	c		tbd
Carolina Arts	\$ 127.50	\$ 127.50	c		tbd Seneca HAY
Daily Journal	\$ 150.00		b		
Total	\$ 827.50	\$ 677.50			
Advertising	\$ 827.50	\$ 677.50			
TOTAL	\$3,132.50				
BUDGET	\$3,132.50				
DCATAX GRANT APPLICATION REQUEST		\$1,427.50			

(a) Postcards distributed to partner organizations and welcome centers.
 (b) Ad specific to event.
 (c) Advertising includes all current exhibits and costs are divided between them.

Accommodations Tax Detail Form

Use the following space to record information regarding your FY 03-04 Accommodations Tax expenditures. For easier completion, this form may be e-mailed to you. Make copies of this form as necessary.

Organization/Event/Project name:
 "HAM"
 Heritage, Arts & Music Festival

Non profit status: 501(c)(3)

Project/Event Description: BRAC & Duke are partnering for the second year with Pickens County Art & Museum, the Oconee Heritage Center, and the Westminster Chamber of Commerce to provide entertainment and/or cultural offerings during the month of November 2003.

	Previous year	Current year
Total budget of event/project	\$ 1,920.00	\$3,132.50
Amount funded by accommodations taxes	\$ 1,370.00	\$1,422.50
Amount funded by A-tax from all sources*	\$ 1,520.00	\$1,727.50
Total attendance	1,521	
Total tourists**	396	

Organization/Event/Project name:

Non profit status:

Project/Event Description:

	Previous year	Current year
Total budget of event/project	\$	\$
Amount funded by accommodations taxes	\$	\$
Amount funded by A-tax from all sources*	\$	\$
Total attendance		
Total tourists**		

Organization/Event/Project name:

Non profit status:

Project/Event Description:

	Previous year	Current year
Total budget of event/project	\$	\$
Amount funded by accommodations taxes	\$	\$
Amount funded by A-tax from all sources*	\$	\$
Total attendance		
Total tourists**		

* Includes all a-tax funded from all sources

** Tourists are generally defined as those who travel at least 50 miles to attend, however, the Committee considers every project/event on a case by case basis.

Attach to your a-tax reporting form (to be sent) and return to:
 Tourism Expenditure Review Committee, PO Box 125, Columbia, SC 29214-0120

RETURN BY OCTOBER 15

**AGENDA ITEM SUMMARY
OCONEE COUNTY, SC**

COUNCIL MEETING DATE: October 7, 2008
COUNCIL MEETING TIME: 7:00 PM

ITEM TITLE OR DESCRIPTION:

Request for approval of ATAX grant request from Blue Ridge Arts Council in the amount of \$2,500.00 for Advertising the "Pickens, Oconee and Pendleton (POP) Open Studio" Tour. Request approved in ATAX Committee on 09/24/08 by a unanimous vote.

BACKGROUND OR HISTORY:

State ATAX funds are received quarterly and 65% of those funds are Tourism Related funds that are to be disbursed as recommended by the ATAX committee and approved by County Council. All ATAX grant recipients are required by state law to turn in intermediate reports every 60 days to the progress of the grant and a final report upon completion of the grant. These reports are placed in the grant folder, which is kept active by the ATAX chairperson until the grant is considered complete, and then it is stored by the PRT office.

SPECIAL CONSIDERATIONS OR CONCERNS:

ATAX funds will be used to enhance participation in the second annual "Pickens, Oconee and Pendleton (POP) Open Studio" Tour on May 3, 2009. BRAC's goal is to encourage viewers' attendance from communities more than 50 miles away. Advertisements throughout the region in a variety of media, the design, printing and mailing of invitations, show cards, printing of the exhibition catalog, and advertising for the opening reception will be included in the funded activities.

COMPLETE THIS PORTION FOR ALL PROCUREMENT REQUESTS:

Does this request follow Procurement Ordinance #2001-15 guidelines? Yes
If no, explain briefly:

STAFF RECOMMENDATION:

Approval of ATAX grant request of \$2,500.00 to the Blue Ridge Arts Council.

FINANCIAL IMPACT:

Current ATAX fund balance is \$33,255.47. We have four ATAX requests this grant cycle. If all three requests are approved by County Council, the remaining balance will be \$19,249.97.

COMPLETE THIS PORTION FOR ALL GRANT REQUESTS:

Are Matching Funds Available: Yes (being applied for)

If yes, who is matching and how much:

Seneca HAT	\$ 1,500.00
Oconee Local ATAX	\$ 5,000.00
Pickens County ATAX	\$ 3,500.00
S.C. National Heritage Corridor	\$ 10,000.00
Artists' Entry Fees	\$ 3,750.00


ATTACHMENTS:

Blue Ridge Arts Council Grant Request

Submitted or Prepared by:

Phil Shirley
Director of Parks, Recreation & Tourism
(Department Head/Elected Official)

Approved By:


Dale Surrell,
Oconee County Administrator

Reviewed By/ Initials:

_____ County Attorney

 Finance

 Other Grants

**OCONEE COUNTY ATAX GRANT
APPLICATION FORM
FOR TOURISM RELATED PROJECTS**

I. APPLICANT

A. Name of Organization Blue Ridge Arts Council

B. Address 111 E. South Second St., Seneca, SC 29678

II. FUNDS REQUESTED

A. ATAX Funds Requested \$ 2,500.00

B. How will ATAX Funds be used? ATAX funds will be used to enhance participation in the second annual Pickens, Oconee and Pendleton, (POP) Open Studio Tour; on May 2 -3, 2009. Advertisement throughout the region in a variety of media, the design, printing and mailing of show cards, printing of the exhibition catalog, maps, signs and advertising for the event will be included in the funded activities.

C. Estimated percentage of costs directly attributed to attracting or serving tourists? 50%

D. Funds furnished by your organization: \$1,250.00

Matching grant \$ _____ Sources :

Oconee County Local Accomodations (\$5,000), Pickens County ATAX (\$3,500), Seneca HAT (\$1,500) and the S.C. National Heritage Corridor (\$10,000) are being sought for additional funding.

Other Funding: \$3,750.00

Source: Artists' Entry Fees

E. Provide an itemized budget for your event **and** for allotted funds. **THIS IS REQUIRED**, attach on a separate sheet. The attached budget is closely based on the 2008 Income/expenses with allowance for inflation.

III. NARRATIVE PROJECT DESCRIPTION

A. Project Titles: Second Annual POP Open Studio Tour 5/2-3/2009

B. Description of projects: In view of the overwhelming success of the 2008 "POP" Pickens, Oconee, Pendleton Open Studio Tour, a second event is in the planning stages. The community appreciation and support received for the first event has prompted representatives from the majority of art-related organizations in the tri-county area to unite and organize this second tour, which will be held on May 1-2, 2009. The tour will begin at 10AM on Saturday till 5PM, and continue on Sunday from 12 noon until 5PM. Visitors will be able to meet, interact with and see the work being produced by participating artists. Artists will show the public the artistic process through demonstrations or exhibits. A great variety of original work will be featured, including the work of glass artists, jewelers, printmakers, potters, furniture makers, weavers, ironworkers, painters, sculptors, photographers, quilters, wood carvers and turners. All artists will include works for sale to the public. BRAC will host an opening reception to launch the exhibit which will include one example of work from each participating artist in the tour. Many galleries throughout the tri-county area will host educational forums and feature special exhibits in conjunction with this event. Better advertising will draw more artists to the tour and to membership in BRAC; as well as visitors to the tour.

C. Who will benefit from this project? The entire upstate of South Carolina can benefit from the interest generated by advertising this event and the opportunity for our local artists to be seen in such a venue. Friends, families and vacationers will also be attracted to the tour, which will be promoted throughout the state and in neighboring states, such as North Carolina and Georgia. The mission of the tour is to promote the visibility of the working artists and fine craftsmen in the upstate. The artists will benefit by marketing their expertise and growth of their viewing public. Forging a link between artists and art enthusiasts will facilitate the connection between an appreciative public and the arts and will educate the viewers about the local arts community.

IV. DATES OF PROJECT

Beginning: May 2, 2009

Ending: May 3, 2009

V. APPLICANT CATEGORY

Government Entity: _____

Non-profit Organization: Incorporation date 1970

Eleemosynary Organization under IRS Code: IRS #23-7360169

Date of Determination Letter October 1974

VI. DEMOGRAPHIC DATA

How will the project influence tourism in Oconee County? Increased advertising for the show will attract new visitors to the upstate. The publicity will open a door for art enthusiasts to discover what Oconee and Pickens Counties and the Pendleton area have to offer as visitors coming to the tour will be exposed to the historic sites and the natural wonders of our area. The art exhibit at BRAC will draw visitors to Seneca. The public will be provided with maps of the area that will include directions to artists' studios, supporting local businesses, and area historic sights. The Center's lobby will have brochures available to all visitors highlighting upstate activities. These visitors will also patronize restaurants, lodging, and shops in the county.

How many visitors/participants attended the event last year and are anticipated this year? 2,363

How many of the visitors/participants were from beyond a 50 mile radius of Oconee County last year and are anticipated this year? 457

How many overnight stays were created by this event last year and are anticipated this year? Estimated 20%

How do you plan to advertise this event beyond a 50 mile radius of Oconee County?

State wide media press releases, Sandlapper Mag., Greenville News, Anderson Independent, Golden Corner, Lake Living, Mag., & Carolina Arts Mag (N. & S. Carolina), other state-wide magazines and Southeastern publications, Channel 4 in Greenville, and BRAC website & links, Pendleton District Commission website

and links, Heritage Corridor website, SCAC website, Pickens County Arts & History Museum, Arts Center in Clemson.

What other documentation can you provide demonstrating this event promotes Tourism in Oconee County? (i.e. photographs, letters from local chambers of commerce, restaurants, shop or accommodations owners)

BRAC attendance log, Artists will be trained at workshop prior to event on collection of visitor data, standard logs will be utilized by all participating artists.

What records will be kept during this event to obtain the above demographic data? (i.e. guest logs, phone logs, accommodations contracts, website hits, advertising demographics)

BRAC attendance log, website hits and audience responses, community meetings

VII. AUDIT

Does your organization perform an independent audit? Yes X No _____

Name of the Auditor Peter Cooke, Retired CPA, (Volunteer Audit)

VIII. Will your project be using any funds from another group that received ATAX funds? NO



**SIGN
& DATE**

I have read the guidelines for the Oconee County Accommodations Grant Request and do hereby agree to comply with all rules and requirements. I understand failure to comply may result in a loss of funding for the project and that all information required for final reporting MUST be detailed when project is complete.

A. Contact Name Bess Ciupak Title Executive Director

Signature _____ Date 1/21/08

Address 111 E. South Second St., Seneca, SC 29678

E-mail office@blueridgeartscenter.com FAX (864) 882-2722

Phone Number (s) (864) 882-2722

B. Alternate Contact Cindy Blair Title BOD Secretary & Grant Chair

Address 111 E. South Second St., Seneca, SC 29678

E-mail office@blueridgeartscenter.com FAX (864) 882-2722

Signature _____ Date 1/21/08

Phone Number (s) (864) 882-2722

BLUE RIDGE
ARTS
COUNCIL

111 E. South Second St.
Seneca, SC 29678-3403
Phone/Fax: (864) 882-2722
E-mail: blueridgearts@bellsouth.net
Web: blueridgeartscenter.com

September 14, 2008

Geri McSwain, Chairperson
Oconee County ATAX Committee
335 Fernwood Drive
Salem, SC 29678

Enclosed please find our OCATAX grant application covering the Pickens, Oconee
Pendleton "POP" Open Studio Tour to be held May 1-2, 2009-00.

As required, we have enclosed a budget detailing costs for the event along with actual
invoices. Due to the unique nature of the printing it is difficult to obtain firm quotes at
this time. Based on the overwhelming success of the 2008 event, we anticipate an
increase in participation by artists, art organizations, and sponsors. Estimated
expenses and income have been closely based on the actual figures from 2008.

As previously established quotes are unavailable for advertising since it changes based
on ad content and timing. Advertising is noted as either (b) specific to the event or (c)
combined with other events submitted for ATAX funding.

We thank you for the opportunity of submitting our application and hope that the
committee will find it deserving of appropriate funding.

Sincerely,

BLUE RIDGE ARTS COUNCIL

Bess Ciupak
Executive Director
Enc.

Accommodations Tax Detail Form

Use the following space to record information regarding your FY 03-04 Accommodations Tax expenditures. For faster completion, this form may be e-mailed to you. Make copies of this form as nece

Organization/Event/Project name:
Blue Ridge Arts Council - Pickens,
Oconee, Pendleton "POP" Open
Studio Tour.

Non profit status: 501(c)(3) _____

Project/Event Description: Tri-County Open Studio Tour

	Previous year	Current year
Total budget of event/project	\$ 18,900	\$20,085.50
Amount funded by accommodations taxes	\$ 0	\$2,500.00
Amount funded by A-tax from all sources*	\$ 10,600	\$12,500.00
Total attendance	2363	
Total tourists**	457	

Organization/Event/Project name:

Non profit status: _____

Project/Event Description: _____

	Previous year	Current year
Total budget of event/project	\$	\$
Amount funded by accommodations taxes	\$	\$
Amount funded by A-tax from all sources*	\$	\$
Total attendance		
Total tourists**		

Organization/Event/Project name:

Non profit status: _____

Project/Event Description: _____

	Previous year	Current year
Total budget of event/project	\$	\$
Amount funded by accommodations taxes	\$	\$
Amount funded by A-tax from all sources*	\$	\$
Total attendance		
Total tourists**		

* includes all a-tax funded from all sources

** Tourists are generally defined as those who travel at least 50 miles to attend, however, the Committee considers every project/event on a case by case basis.

Attach to your a-tax reporting form (to be sent) and return to:
Tourism Expenditure Review Committee, PO Box 125, Columbia, SC 29214-0120.

RETURN BY OCTOBER 15.

Description	\$	2,009.00	Source	Status
Road Signs: to direct to artist's studios	\$	1,033.50	Blue Mountain	
Artist Workshop with instructions, handouts, data keeping books, artist brochure with attendance logs, office expenses, etc.	\$	750.00	BRAC	
Postcards - 5000	\$	2,000.00	Print-it	
Mailing labels/postage - 2500-3000			Print-it	
Map, 69,000, 8 pg inserts for newspapers, including map and artists key.	\$	9,500.00	Daily Journal	
Anderson Independent	\$	650.00		
Daily Journal/Daily Messenger	\$	600.00		
Banner Ad -	\$	300.00		
Greenville News	\$	1,200.00		
Westminster News	\$	172.00		
Carolina Arts -	\$	220.00	1/2 page b&w	
Mt Laurel -	\$	650.00	April/May	
Lake Living	\$	500.00	May/June	
WYFF TV	\$	2,000.00		
Reception	\$	500.00		
ESTIMATED TOTAL	\$	20,085.50		

Estimated Income

Artist - 75 @ \$50	\$	3,750.00	Unrestricted	
Grant - Oconee County ATAX	\$	2,500.00	Restricted	Submitted 9/15/08
Grant - Oconee County Local Acc.	\$	5,000.00	Restricted	
Grant - Pickens County	\$	3,500.00	Restricted	
Seneca - HAT	\$	1,500.00	Restricted	Submitted 9/1/08
Heritage Corridor	\$	10,000.00	Restricted	
ESTIMATED TOTAL	\$	26,250.00		

**AGENDA ITEM SUMMARY
OCONEE COUNTY, SC**

COUNCIL MEETING DATE: October 7, 2008
COUNCIL MEETING TIME: 7:00 PM

ITEM TITLE OR DESCRIPTION:

Request for approval of ATAX grant request from Blue Ridge Arts Council in the amount of \$2,339.50 for Printing/Programs/Postcards/Advertising the "18th Annual Juried Art" Show. Request approved in ATAX Committee on 09/24/08 by a unanimous vote.

BACKGROUND OR HISTORY:

State ATAX funds are received quarterly and 65% of those funds are Tourism Related funds that are to be disbursed as recommended by the ATAX committee and approved by County Council. All ATAX grant recipients are required by state law to turn in intermediate reports every 60 days to the progress of the grant and a final report upon completion of the grant. These reports are placed in the grant folder, which is kept active by the ATAX chairperson until the grant is considered complete, and then it is stored by the PRT office.

SPECIAL CONSIDERATIONS OR CONCERNS:

ATAX funds will be used to enhance participation in the second annual "18th Annual Juried Art" Show at the Blue Ridge Arts Center beginning January 16, 2009. The "Salon" will run simultaneously at the Seneca Woman's Club. Advertisements throughout the region in a variety of media, the design, printing and mailing of invitations, show cards, printing of the exhibition catalog, and advertising for the opening reception will be included in the funded activities.

COMPLETE THIS PORTION FOR ALL PROCUREMENT REQUESTS:

Does this request follow Procurement Ordinance #2001-15 guidelines? Yes
If no, explain briefly:

STAFF RECOMMENDATION:

Approval of ATAX grant request of \$2,339.50 to the Blue Ridge Arts Council.

FINANCIAL IMPACT:

Current ATAX fund balance is \$33,235.47. We have four ATAX requests this grant cycle. If all three requests are approved by County Council, the remaining balance will be \$19,249.97.

COMPLETE THIS PORTION FOR ALL GRANT REQUESTS:

Are Matching Funds Available? Yes

If yes, who is matching and how much:

Seneca HAT	\$ 300.00
The Arts Company	\$ 500.00


ATTACHMENTS:

Blue Ridge Arts Council Grant Request

Submitted or Prepared by:

Phil Shirley
Director of Parks, Recreation & Tourism
(Department Head/Elected Official)

Approved By:


Dale Surratt,
Oconee County Administrator

Reviewed By/ Initials:

_____ County Attorney

pel Finance

mk Other Grants

**OCONEE COUNTY ATAX GRANT
APPLICATION FORM
FOR TOURISM RELATED PROJECTS**

I. APPLICANTA. Name of Organization Blue Ridge Arts CouncilB. Address 111 E. South Second St., Seneca, SC 29678**II. FUNDS REQUESTED**A. ATAX Funds Requested \$ 2,339.50

B. How will ATAX Funds be used? ATAX funds will be used to enhance participation in the 18th Annual Juried Art Show at the Blue Ridge Arts Center, opening January 16, 2009. The "Salon" will again run simultaneously at the Seneca Woman's Club. Advertisement throughout the region in a variety of media, the design, printing and mailing of show cards, printing of the exhibition catalog, and advertising for the opening reception will be included in the funded activities

C. Estimated percentage of costs directly attributed to attracting or serving tourists? 20%D. Funds furnished by your organization: \$3,000.00

Matching grant \$ _____ Source _____

Other Funding \$ 500.00 Source The Arts Company
\$ 300.00 Seneca HATE. Provide an itemized budget for your event and for allotted funds. **THIS IS REQUIRED**, attach on a separate sheet.

III. NARRATIVE PROJECT DESCRIPTION

A. Project Title 18th Annual Juried Art Show

B. Description of project The annual juried show is an opportunity for BRAC to encourage artists both from our membership as well as from outside the area to join in a prestigious event. The use of advertising in a wider area and enticement of higher cash awards will draw more artists to Oconee County for the show. The addition of new "one-man show" awards, modeled after the Arts Company award, will also attract more diverse artists to the juried show. This, in turn, will attract a larger number of visitors to view the show at the gallery. Due to the amazing positive response of the sister show at the Seneca Woman's Club in 2008, the "Salon" will again be offered to the public.

C. Who will benefit from this project? The entire county can benefit from the dollars spent by the visiting artists who enter a show of this caliber with awards that justify the entry and traveling fees involved. Friends, families and vacationers will also be attracted to the show, which will be promoted throughout the state.

IV. DATES OF PROJECT

Beginning November / 2008 Ending March 12th, 2009

V. APPLICANT CATEGORY

Government Entity: _____

Non-profit Organization: Incorporation date 1970

Eleemosynary Organization under IRS Code: IRS #23-7360169

Date of Determination Letter October 1974

VI. DEMOGRAPHIC DATA

How will the project influence tourism in Oconee County? The increase in publicity, cash awards and "one-artist exhibit awards" will attract increased

artists from a wider geographic area to enter the juried show. The diversity and the level of quality of the artwork submitted will increase. This will increase the number of visitors both from the local area as well as from afar. These visitors will patronize restaurants, lodging, and shops in the county. As the quality of the show increases, the reputation of the yearly show will continue to attract new tourists to the upstate for years to come. Each of the past two years the juried shows, partially funded by Oconee County ATAX funds have been the most successful and highest attended juried shows in BRAC's history. Blue Ridge Arts Council wants to build on this success, expanding our viewing audience past the South Carolina borders, into Georgia and North Carolina.

In addition, due to current economic conditions, travelers are choosing destinations closer to home. Therefore we expect increased interest from within South Carolina and neighboring states.

How many visitors/participants attended the event last year and are anticipated this year? 2008: 481 at *BRAC Gallery, 378 at **sister show at Seneca Woman's Club. Increase expected for 2009: 10-15%

How many of the visitors/participants were from beyond a 50 mile radius of Oconee County last year and are anticipated this year? 2008: 37 / 34
Increase expected for 2009 - 10-15%.

How many overnight stays were created by this event last year and are anticipated this year? We estimate about 10% to be overnight stays.

How do you plan to advertise this event beyond a 50 mile radius of Oconee County?

State wide media press releases, Sandlapper Mag., Greenville News, Anderson Independent, Golden Comer, Lake Living, Mag., & Carolina Arts Mag (N & S. Carolina), Laurel, Travel Host, SCAC website and BRAC website & links

What other documentation can you provide demonstrating this event promotes Tourism in Oconee County? (i.e. photographs, letters from local chambers of commerce, restaurants, shop or accommodations owners)

BRAC attendance log, advertising will be designed to include website response coding for tracking effectiveness of ads to the target audience and guest register from Seneca Womans Club.

What records will be kept during this event to obtain the above demographic data?
(i.e. guest logs, phone logs, accommodations contracts, website hits, advertising
demographics)

BRAC attendance log, guest register at Seneca Womens Club, website hits and
audience responses, community meetings

VII. AUDIT

Does your organization perform an independent audit? Yes No

Name of the Auditor Peter Cooke, Retired CPA, (Volunteer Audit)

VIII. Will your project be using any funds from another group that received ATAX
funds? NO

*I have read the guidelines for the Oconee County Accommodations Grant Request
and do hereby agree to comply with all rules and requirements. I understand failure
to comply may result in a loss of funding for the project and that all information
required for final reporting MUST be detailed when project is complete.*

A. Contact Name Bess Ciupak Title Executive Director

Signature _____ Date _____

Address 111 E. South Second St., Seneca, SC 29678

E-mail office@blueridgeartscenter.com FAX (864) 882-2722

Phone Number (s) (864) 710-8366

B. Alternate Contact Cindy Blair Title BOD Grant Chair

Address 111 E. South Second St., Seneca, SC 29678

E-mail office@blueridgeartscenter.com FAX (864) 882-2722

Signature _____ Date _____

Phone Number (s) (864) 882-2722



111 E. South Second St.
 Seneca, SC 29678-3403
 Phone/Fax: (864) 882-2722
 E-mail: blueridgearts@bellsouth.net
 Web: blueridgeartscenter.com

September 14, 2008

Geri McSwain, Chairperson
 Oconee County ATAX Committee
 335 Fernwood Drive
 Salem, SC 29676

Enclosed please find our OCATAX grant application covering the upcoming 18th Annual Juried Exhibit to run from January 16 - March 12, 2008.

As required, we have enclosed a budget detailing costs for the event along with current printing quotes. Based on 2008 attendance logs, 20% has been applied for expensed items used for "tourists" and visitors within the 50 mile range. 100% has been applied to items targeting a majority of entrants and visitors outside the 50 mile range.

As previously established quotes are unavailable for advertising since it changes based on ad content and timing. Advertising is noted as either (b) specific to the event or (c) combined with other events submitted for ATAX funding.

We thank you for the opportunity of submitting our application and hope that the committee will find it deserving of appropriate funding.

Sincerely,

BLUE RIDGE ARTS COUNCIL

Bess Ciupak
 Executive Director
 Enc,

DESCRIPTION	Juried Exhibit Budget	Grant Request	Ref Ref. Quote	Source \$	Final
Miscellaneous:					
Juro:	\$ 300.00			tbd	
Awards	\$ 2,200.00			tbd	
(4) Private Exhibition awards - The Arts Company, Patina's on the Alley, The Artist Loft and BRAC.				tbd	
Reception - Music - Refreshments:	\$ 500.00			tbd	
Total Miscellaneous:	\$ 3,000.00				
Printing:					
Call for Entries, tax, postage (1,000)	\$ 767.00	\$ 767.00	a Print-It	tbd	
Postcards, postage (1,000)	\$ 895.00	\$ 895.00	a Print-It	tbd	
Programs (1000) @ 20%	\$ 550.00	\$ 130.00	Print-It	tbd	
Inserts, posters, tags, data sheets - @ 20%	\$ 150.00	\$ 30.00	Staples/BRAC		
Total Printing:	\$ 2,252.00	\$ 1,612.00			
Advertising:					
Greenville	\$ 350.00	\$ 350.00	b	tbd	
Anderson Independent, Lake Living, Mt. Laurel or equivalent,	\$ 250.00	\$ 250.00	c	tbd	
Carolina Arts	\$ 127.50	\$ 127.50	c	tbd	
Daily Journal	\$ 300.00		b	Seneca HAT	
Total Advertising:	\$ 1,027.50	\$ 727.50			
TOTAL BUDGET	\$ 6,279.50				
OCATAX GRANT APPLICATION REQUEST		\$ 2,339.50			

(a) Call for Entries/postcards distributed to all previous entrants 5 state radius, art organizations and welcome centers.
 (b) Ad specific to event.

(c) Advertising includes all current exhibits and costs are divided between them.

100 5/1
 100 5/1

Accommodations Tax Detail Form

Use the following space to record information regarding your FY 03-04 Accommodations Tax expenditures. For faster completion, this form may be e-mailed to you. Make copies of this form as needed.

Organization/Event/Project name:
18th Annual Juried Exhibit

Non profit status: 501(c)(3)

Project/Event Description:

The annual juried show is an opportunity for BRAC to encourage artists both from our membership as well as from outside the area

to join in a prestigious event.

	Previous year	Current year
Total budget of event/project	\$5,920.00	\$6,279.50
Amount funded by accommodations taxes	\$2,520.00	\$2,339.50
Amount funded by A-tax from all sources*	\$2,820.00	\$2,739.50
Total attendance	859	
Total tourists**	71	

Organization/Event/Project name:

Non profit status:

Project/Event Description:

	Previous year	Current year
Total budget of event/project	\$	\$
Amount funded by accommodations taxes	\$	\$
Amount funded by A-tax from all sources*	\$	\$
Total attendance		
Total tourists**		

Organization/Event/Project name:

Non profit status:

Project/Event Description:

	Previous year	Current year
Total budget of event/project	\$	\$
Amount funded by accommodations taxes	\$	\$
Amount funded by A-tax from all sources*	\$	\$
Total attendance		
Total tourists**		

* Includes all a-tax funded from all sources

** Tourists are generally defined as those who travel at least 50 miles to attend, however, the Committee considers every project/event on a case by case basis.

Attach to your a-tax reporting form (to be sent) and return to:
Tourism Expenditure Review Committee, PO Box 125, Columbia, SC 29214-0120.
RETURN BY OCTOBER 15

**AGENDA ITEM SUMMARY
OCONEE COUNTY, SC**

COUNCIL MEETING DATE: October 7, 2008
COUNCIL MEETING TIME: 7:00 PM

ITEM TITLE OR DESCRIPTION:

Request for approval of Arts & Historical grant request of \$1,500.00 to Seneca Chamber of Commerce to purchase 1,000 history videos titled "A History of the Land Beside the Water". Request approved in Arts & Historical Committee on 09-04-08 by a unanimous vote.

BACKGROUND OR HISTORY:

The video will pull together existing historical information about the county, whether it is in books, still photographs, video, etc. in order to produce one cohesive story about Oconee County.

SPECIAL CONSIDERATIONS OR CONCERNS:

The 12-15 minute video will be made as widely available as possible. It can be used as an orientation to the Oconee Heritage Center, by county schools, libraries, streamed on web sites (county, tourism, Oconee Heritage Center, Chambers, etc.), distributed to tourists, businesses, and industries.

STAFF RECOMMENDATION:

Approval of Arts & Historical Committee grant request of \$1,500.00 to purchase 1,000 "A History of the Land Beside the Water" videos.

FINANCIAL IMPACT:

\$1,500.00 to be paid out of PRT budgeted line item 010-202-30022-00215.

COMPLETE THIS PORTION FOR ALL GRANT REQUESTS:

Are Matching Funds Available: Yes
If yes, who is matching and how much:

Oconee Arts and Historical Commission	\$5,000.00 (Local ATAX Grant)
Oconee Arts and Historical Commission	\$1,592.00 (Budgeted Line Item 2007-2008)
Wal-Mart of Seneca	\$1,000.00
Seneca Chamber of Commerce	\$1,000.00
Heritage Corridor	\$7,500
Duke Energy	\$1000
Carolina Home Real Estate	\$500
School District of Oconee	\$2500
First Citizens Bank	\$500

Submitted or Prepared By:

Phil Shirley
Director of Parks, Recreation & Tourism
(Department Head/Elected Official)

Approved for Submission to Council:



Date Surrent,
Oconee County Administrator.

Reviewed By/ Initials:

_____ County Attorney _____ Finance _____ Grants _____ Procurement

AGENDA ITEM SUMMARY
OCONEE COUNTY, SC

COUNCIL MEETING DATE: October 7, 2008
COUNCIL MEETING TIME: 7:00 PM

ITEM TITLE OR DESCRIPTION:

Request for approval of Arts & Historical grant request from Walhalla Merchants Association in the amount of \$1,500.00.00 to help fund music and dance performances at the 2009 Oktoberfest on Main in October 2008. Request approved in Arts & Historical Committee on 09/04/08 by a unanimous vote.

BACKGROUND OR HISTORY:

The Oktoberfest is held annually in Walhalla to celebrate the City of Walhalla German heritage and the cultural history of Oconee County including cultural music, entertainment, and arts and crafts.

COMPLETE THIS PORTION FOR ALL PROCUREMENT REQUESTS:

Does this request follow Procurement Ordinance #2001-15 guidelines? Yes
If no, explain briefly

STAFF RECOMMENDATION:

Approval of Arts and Historical grant request of \$1,500.00 to the Walhalla Merchants Association. As requested by Council in the September 23 meeting, notice will be sent to this agency requesting more time next year for processing grant requests for the Oktoberfest. This request was approved in the September Arts & Historical Commission meeting.

FINANCIAL IMPACT:

\$1,500.00 to be paid out of budgeted line item 010-202-30022-00213.

COMPLETE THIS PORTION FOR ALL GRANT REQUESTS:


Are Matching Funds Available: No
If yes, who is matching and how much?

ATTACHMENTS: None-Requests made in person by Walhalla Merchants Association

Submitted or Prepared By:

Phil Shirley
Director of Parks, Recreation & Tourism
(Department Head/Elected Official)

Approved for Submittal to Council:


Dale Surrent,
Oconee County Administrator

Reviewed By/ Initials:

County Attorney _____ Finance _____ Grants _____ Procurement _____
Other: _____

**AGENDA ITEM SUMMARY
OCONEE COUNTY, SC**

COUNCIL MEETING DATE: October 7, 2008

COUNCIL MEETING TIME: 7:00 P.M.

ITEM TITLE OR DESCRIPTION:

Request for Oconee County PRT to participate with a 10' x 20' tradeshow booth in the 2009 Southern Women's Show, Savannah, Georgia as an exhibitor

BACKGROUND OR HISTORY:

The PRT Commission requests the use of up to \$6,300 from the 75% fund of the local accommodations tax for all costs associated with having an Oconee County booth at the upcoming Southern Women's Show in Savannah. These funds will cover booth expenses, marketing collateral, as well as travel, lodging and per diem for staff and several commission members to work the 3 day show from February 6-8, 2009. The Women's Show Series attracts thousands of women, ages 25-64, who come in shop, evaluate, make decisions and buy. The Women's Show Series, launched in 1982, focuses on fashion, food, fitness, health, business, education, travel, leisure, home and art. This provides an opportunity to showcase Oconee County and the surrounding lakes as a destination to the Southeast region. Using funds to promote Oconee County in a way to generate publicity is an acceptable expenditure of local accommodations tax funds. This recommendation was approved by the PRT Commission September 29, 2008 by unanimous vote.

SPECIAL CONSIDERATIONS OR CONCERNS:

All funds used are to come from the 75% Local Accommodations Tax fund. The existing balance of the 75% fund is \$42,689.68. There are two requests this cycle. If both are approved, the balance will be \$34,089.68.

STAFF RECOMMENDATION:

Approval of use of local accommodations tax funds for operating an Oconee County trade show booth at the Southern Women's Show February 6-8, 2009.

FINANCIAL IMPACT:

Up to \$6,300 from the 75% fund of the Local Accommodations Tax.

COMPLETE THIS PORTION FOR ALL GRANT REQUESTS:


Are Matching Funds Available? No

If yes, who is matching and how much:

Submitted or Prepared By:

Phil Shirley, PRT Director
Department Head/Elected Official

Approved for Submittal to Council:


Dale Surrell, County Administrator

Reviewed By/ Initials:

_____ County Attorney psl Finance WHL Other Grants _____

**AGENDA ITEM SUMMARY
OCONEE COUNTY, SC**

COUNCIL MEETING DATE: 10-07-08
COUNCIL MEETING TIME: 7:00PM

ITEM TITLE OR DESCRIPTION:

The PRT Commission request approval of \$2,300 for the purchase of two (2) Tourism Marketing Banners to add to the three currently being used for the promotion of Oconee County as a destination. This request was passed by unanimous vote at the September 29, 2008 Parks, Recreation and Tourism Commission meeting.

BACKGROUND OR HISTORY:

The County regularly attends, presents and promotes Oconee County locally, regionally, statewide and occasionally nationally as a tourist destination. These marketing banners would serve as a tool to showcase different areas of interests for Tourism. The themes for these two banners will be Oconee County Whitewater and Oconee County Fishing and will compliment the existing three banners that are themed Oconee County Waterfalls, Oconee County Adventures and Oconee County Heritage. Each banner will feature images of Oconee County with contact information included and be of the similar brand "Experience Oconee". They will serve as a back drop for presentations, as well as marketing tools placed at conventions, meetings, state conferences, etc.

SPECIAL CONSIDERATIONS OR CONCERNS:

All funds used are to come from the 75% Local Accommodations Tax fund. The existing balance of the 75% fund is \$42,689.68. There are two requests this cycle. If both are approved, the balance will be \$34,089.68.

STAFF RECOMMENDATION:

Approve purchase of two marketing banners to be used by multiple departments showcasing Oconee County anytime that setting presents itself.

FINANCIAL IMPACT:

Price includes stand up banner, graphic design and actual printing of graphics onto marketing banners. Total price is not to exceed \$2300.00 with all funds coming from the 75% fund of the Local Accommodations Tax.

COMPLETE THIS PORTION FOR ALL GRANT REQUESTS:

Are Matching Funds Available: No
If yes, who is matching and how much:

Submitted or Prepared By:

Phil Shirley, PRT Director
Department Head/Elected Official

Approved for Submittal to Council:


Dale Surratt, County Administrator

Reviewed By/ Initials:

 County Attorney psl Finance VXG Other Grants

AGENDA ITEM SUMMARY
OCONEE COUNTY, SC

COUNCIL MEETING DATE: October 7, 2008
COUNCIL MEETING TIME: 7:00 PM

ITEM TITLE OR DESCRIPTION:

Approve Change Order # 2, PO 45345, Bid # 07-16 Timken Turn Lane, S&S Construction, Inc of Anderson, SC in the amount of \$40,144.90.

BACKGROUND OR HISTORY:

On June 3, 2008 County Council awarded Bid # 07-16 for the Timken Turn Lane to S&S Construction, Inc of Anderson SC in the amount of \$320,931.55.
The liquid index cost used in the bid was \$431.11 for May 1, 2008 (see attached). It was stated in addendum #1 (see attached) that the County would pay by the SCDOT liquid index at the time of pour. The liquid index used was September 1, 2008 (see attached) the SCDOT liquid index was 747.86 which is a difference of \$316.75. There was a combination of black base, binder and surface totaling 126.73 tons of materials used resulting in a difference of \$40,144.89.

STAFF RECOMMENDATION:

Approve change order #2 for bid # 07-16 to S&S Construction, Inc of Anderson, SC in the amount of \$40,144.89. Goldie and Associates (project engineers for this project) has reviewed their change-order request and recommends that the change order to S&S Construction be approved.

FINANCIAL IMPACT:

Funds in the amount \$40,144.89 will be required to cover the increased cost of base, binder and surface for this project. The liquid cost index increased from \$431.11 per ton when the contract was let to \$747.86 per ton when the paving was completed. This requires an additional \$40,144.89 for paving. These funds will be paid from budget code 010-707-60207, with anticipation it will be reimbursed from C-Fund Funding contingent on the County Transportation Committee's approval.

ATTACHMENTS

- 1) May 1, 2008 SCDOT Liquid Index
- 2) September 1, 2008 SCDOT Liquid Index
- 3) Addendum # 1
- 4) Change Order

1 mill ED in for structural ect.
(initials)

Submitted or Prepared By:

Jonda Spearman
Department Head/Elected Official

Approved for Submittal to Council:

Dale Surratt
Dale Surratt, County Administrator

Reviewed By/ Initials:

____ County Attorney

pd Finance

____ Grants

C: Clerk to Council

Agenda Items Summary to be submitted to Administrator for review / approval no later than close of business on Wednesday prior to a Council meeting.

Timken Turn Lane
 Goldie & Associates Project # 22.59
 Addendum # 2

The following revisions have been made to the Contract Documents. Please incorporate these changes to your bid.

I. The following questions were submitted:

Q1: Is Clearing & Grubbing a bid item?

A1: Clearing & Grubbing is to be included in Line Item #4, Site Grading.

Q2: Is Traffic Control included in another item or will a bid item be added?

A2: See revised bid form.

Q3: Is Temporary Signage for construction a part of the contract or furnished by others?

A3: Temporary Signage is the responsibility of the Contractor. See revised bid form.

Q4: Clarify - Alternate No. 1 - What would be required, which DOT specification? Signage meaning Permanent Road Signage?

A4: See revised bid form. Alternate No. 1 has been deleted and is now Line Item #20 and is to include all Temporary Construction Signage required by the DOT for the duration of the project as required in the DOT permit for the project. Copies of the permit are available upon request.

Q5: Does Guardrail have any type of end treatments?

A5: Guardrail end pieces are to conform with SCDOT specifications as stated in the Red Book.

Q6: Where can excess fill material be hauled and dumped?

A6: Contractor can haul material to the County property on Camp Road and also to the Pelican's Fair Golf Course. At Falcon's Fair, the exact location must be coordinated with the owner of the golf course.

Q7: Will the County allow the Contractor to price the asphalt according to the DOT index?

A7: Yes. The Contractor must bid the job according to the DOT index as of May 1, 2008, however, the price will be adjusted according to the index at the time of paving.

Q8: Are there any Type I End Sections for guardrail?

A8: See A.5.

GOLDIE & ASSOCIATES CONTRACT CHANGE ORDER	ORDER NO: 2
	DATE: 10-1-08
	STATE: SC
	COUNTY: Goose

CONTRACT FOR: Linker Turn Lane	
OWNER: Oconee County	

TO: S&S Construction, Inc.
(Contractor)
 You are hereby requested to comply with the following changes from the contract plans and specifications:



Description of Changes (Supplemental Plans and Specifications Attached)	DECREASE in Contract Price	INCREASE in Contract Price
Liquid Binder Adjustment		
1. Blackbase		\$10,619.96
2. Intermediate		\$0,392.02
3. Surface		\$17,133.01
TOTALS	\$ 80.00	\$40,144.99
NET CHANGE IN CONTRACT PRICE	\$	\$40,144.99

JUSTIFICATION
 See attached breakdown

The amount of the Contract will be increased by the Sum of:
 Forty thousand one hundred forty-four and 99/100 Dollars (\$) \$40,144.99

The Contract Total including this and previous Change Orders will be: Three hundred
 sixty-five thousand five hundred twenty-eight and 94/100 Dollars (\$) \$365,529.84

The Contract Period Provided for Completion Will Be (Increased) (Decreased) (Unchanged)
 This Agreement will become a supplement to the contract and all provisions will apply hereto. 0 Days

Requested		(Owner)		(Date)
Recommended		Rhonda O. Sense (Contract Engineer)	10/1/08	(Date)
Accepted		Rhonda O. Sense (Contractor)	10/1/08	(Date)

This information is to be used as a record of any changes to the project (over or under)

AGENDA ITEM SUMMARY
OCONEE COUNTY, SC

COUNCIL MEETING DATE: 10/7/08
COUNCIL MEETING TIME: 7:00 PM

ITEM TITLE OR DESCRIPTION:

Authorize submittal of application for Emergency Medical Services Community EMS Assistance Program (DUI Funds).

BACKGROUND OR HISTORY:

Oconee County has been a recipient of the State-provided EMS Grant-in-Aid Program (DUI Funds) over the last several years. This grant provides funds for dispatcher training and public information and education resource (PIER)/injury prevention activities. Funds may also be utilized to purchase materials such as textbooks, handouts, promotional items, slides, and workbooks. The training requested in this grant application will serve to enhance the service that EMS is able to offer the community.

An Oconee County Council local match is NOT required. Oconee Medical Center (OMC) provides the match. This grant comes through the County's Grants Administrator for monitoring purposes only.

SPECIAL CONSIDERATIONS OR CONCERNS:

The funds available to Oconee Medical Center EMS in this State DHEC Grant-in-Aid program will allow the Center to train and certify an additional five hospital dispatchers in the upcoming year (staff training, training materials, and instructor costs will be covered).

STAFF RECOMMENDATION:

Authorize for Oconee Medical Center EMS to apply for the state EMS Grant-in-Aid program (DUI funds) as described above.

FINANCIAL IMPACT:

EMS Grant-in-Aid request = \$6,430.00

Local Cash Match (PAID by OMC) = \$375.00

An Oconee County Council local match is NOT required. Oconee Medical Center pays the match. This grant comes through the County's Grants Administrator for monitoring purposes only.

COMPLETE THIS PORTION FOR ALL GRANT REQUESTS:

Are Matching Funds Available: Yes

If yes, who is matching and how much: Oconee Medical Center \$375.00

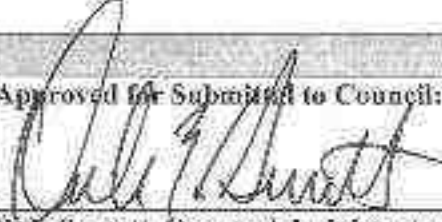
ATTACHMENTS

Submitted or Prepared By:

Veronda Holcombe-Lewis

Department Head/Elected Official

Approved for Submitted to Council:


Dale Surratt, County Administrator

Reviewed By/ Initials:

____ County Attorney

 Finance

____ Grants

Agenda Items Summary to be submitted to Administrator for review / approval no later than close of business on Wednesday prior to a Council meeting.



Emergency Medical Services
Community EMS Assistance Program

1. Oconee County
2. September 22, 2008 Date of Application

3. Project Grant Period:
From: July 1, 2008
To: June 30, 2009
4. 1 Year 2 Years

5. State Funds Requested: \$ 6,430
Total Local Cash: \$ 375
Total Project Cash: \$ 6,805
Source of Local Funds: County Community Private

6. Ambulance Services:
Name: Oconee Medical Center
P.O. Box Address: 298 Memorial Dr. Swain St. 29678
Telephone: 804 982-3351
Director/Chief Name: Wayne R. Garland
Signature: Wayne R. Garland

7. County Authorization:
Choice of Funding Formula:
The county has chosen a local formula for distribution of monies among the ambulance services and all the services have agreed in writing on this formula. The documentation of their agreement with signatures is attached.
If yes, initial here: _____
The county has chosen to fund each of the ambulance services based on the percentage of the county's total emergency runs which were run by each ambulance service.
If yes, initial here: _____

I certify that I understand and agree to comply with the general and fiscal requirements of this application and that I am duly authorized to commit the applicant to these requirements. I also understand that the funds available through this grant are not to be used to replace existing dollars now used for the EMS program. A reasonable effort has been made to inform all eligible services of the opportunity to apply for EMS assistance through this grant program.

Authorizing Official:
Oconee County
Dale Surrett Name
County Administrator Title
415 S. Pine St. Walhalla Street City
29691 Zip
804-638-4245 Telephone
Signature: _____ Date: _____

8. Review and Approval:
Regional EMS Agency: _____
Region: _____
Signature: _____ Title: _____
Date: _____

4. Communications Equipment

Quantity	Item	Total

Communications Equipment Total \$ _____

5. Training

Quantity	Item	Total
420 hrs	Total hours training staff	\$24730.00
5	APCO PST I Telecommunicator Workbook	325.00
5	APCO EMD Workbook	325.00
1	Instructor Cost	1225.00

Training Total \$ 60805.00

6. Other/Describe (Ambulance)

Quantity	Item	Total

Other Totals \$ _____

Budget Justification

Thank you for the funding provided previously for Oconee Medical Center EMS Dispatchers to become EMD Certified. This has been a beneficial program for the residents of Oconee County.

We plan to train at least 5 more Dispatchers in the upcoming year to be EMD Certified. To become EMD Certified, APCO requires the basic Telecommunicators course to be taught separate from the EMD Certification course along with CPR Certification. This has effectively doubled education time of new Dispatchers. The total cost is estimated to be \$6,805.00:

Staff Training	\$4,730.00
Training Materials	650.00
Instructor Cost	<u>1,425.00</u>
Total	\$6,805.00

Thank you in advance for your consideration for this request.



September 16, 2008

Mr. Dale Surratt
County Administrator
County of Oconee
425 South Pine Street
Wahalla, SC 29691

*Both,
Copy for next CC
package AS info only.*

Dear Mr. Surratt:

I am pleased to enclose a Charter Communications publication, *Broadcast DTV Guide for Government Officials*, that will assist you in helping your constituents navigate an upcoming technological change in the United States.

The U.S. Congress passed legislation requiring most broadcast TV stations to switch from transmitting traditional analog TV signals to digital signals by February 17, 2009. (In the Wilmington, North Carolina DMA, the transition occurred on September 8 of this year as mandated by the Federal Communications Commission for test purposes.) This switch is called the Digital Transition or DTV Transition. The transition may affect how some of your constituents watch TV or whether they can watch TV at all after the transition date. Although the cable and broadcast industries are making enormous efforts to prepare viewers for the change, some people may turn to you for guidance.

The enclosed booklet provides useful information with which you can advise your constituents. Or you can refer them to our Customer Service number for the necessary information. The Table of Contents indicates the scope of the booklet:

- 3 What is the Digital Transition?
- 4 How will the Digital Transition affect your constituents?
- 5 What should your constituents do to get ready?
- 7 How soon can your constituents make the transition?
- 8 Answers to common Digital Transition questions.
- 9 Still need help?

If a constituent is a Charter customer, they are already prepared for the transition. If they are not, their options are outlined in the booklet. If they want information beyond what you or we provide them, we list government agencies and websites to which they can turn.

I hope you find the enclosed information helpful. Please feel free to contact me if you have any questions.

Sincerely,

James F. Corrin, Jr.
Director, Government Relations

Enclosure

Broadcast DTV Guide for Government Officials

Everything you need to know about the Digital Transition



Charter
for the Digital Transition



Charter
for the Digital Transition

Charter for the Digital Transition

Charter for the Digital Transition

What is the Digital Transition?

Congress has mandated that by **February 17, 2009**, American television broadcasters (e.g. ABC, CBS, NBC, CW, Fox, Univision, PBS) must switch from analog to digital broadcasting. The changeover is referred to as the Digital Transition.

There are approximately 1,700 DTV stations in the U.S. and this switch to digital broadcasting will mean much better TV viewing overall – including a sharper picture and better sound quality. More than 600 stations will be moving channels on Feb. 17, 2009.

Once this change takes place, the bandwidth that is currently occupied by analog television signals will free up for important use by public safety and emergency services including police, fire and rescue.

Background

In 1996, the U.S. Congress authorized the transmission of digital broadcast television for each full-power broadcast TV station. The FCC assigned each full-power station an additional TV channel within the existing television band, channels 2-69. This allowed television broadcasters to commence digital operations while simultaneously continuing to transmit their analog channel. Later, Congress mandated that January 17, 2009, would be the last day for full-power television stations to broadcast in analog. Class A television stations, low power stations and television translator stations do not have a Congressionally mandated date for terminating analog service. They may continue to transmit analog signals after February 17, 2009.



Charter

Your best solution for the Digital Transition.
Call us today at 1-888-GET CHARTER.
Or visit charter.com/digitaltransition

CALL US AT 1-888-GET CHARTER

You can trust Charter for real answers to common questions about the Digital Transition.

Question: Do your consultants have to buy a digital or HD television so their TV doesn't go dark after the Digital Transition?

Answer: No. Analog televisions connected to Charter will not be impacted. They will continue to receive broadcast signals (e.g. ABC, CBS, NBC, CW, FOX, Univision, PBS).

Question: Do your consultants recommend a DTV converter box if they have cables?

Answer: No. If all of their TVs are connected to Charter, they will not need a DTV converter box because Charter already has the technology in place to handle the new digital format.

Question: Do your consultants need to take any action now?

Answer: Some broadcasters may wish to switch to digital before the February 17, 2009 deadline. They shouldn't wait until their TV goes dark to make the Digital Transition. Charter has everything they need to meet the last-minute rush and start enjoying better TV today!

Just give us a call at 1-888-GET CHARTER

Call us at 1-888-GET CHARTER, and we'll get you the right solution. We'll help you determine what type of equipment you need to receive digital TV signals. We'll also help you determine what type of equipment you need to receive digital TV signals.

CALL US AT 1-888-GET CHARTER

Consumers can make the Digital Transition now!

If your constituents have an analog TV not connected to Charter they can transition now. They can beat the last minute rush to keep their TV broadcast picture from going dark. And enjoy all of the advantages of cable technology right now with service from Charter Communications!

Charter offers some of the best and most cost-effective solutions with an incredible range of cable packages to choose from. Just give us a call at 1-888-GET-CHARTER, we'll be happy to help.

dtos



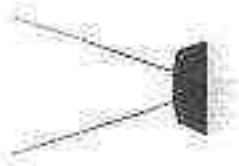
Your best solution for the Digital Transition
Call us today at 1-888-GET-CHARTER
Or visit charter.com/digitaltransition

How will the Digital Transition affect you?

How your constituents will be affected depends on how they watch TV.



If your constituent is a Charter customer, we've got them covered. Charter already has the technology in place to handle the new digital format. All TVs connected to Charter will transition smoothly.



If your constituent is not a Charter customer and watches broadcast television on an analog TV with an antenna, their picture may go dark. They're not alone, millions of TVs could lose their broadcast signal. With this helpful guide we'll show you how easy it can be for them to avoid an interruption in their service, and keep watching their favorite TV shows.

To help determine what type of TV your constituents have and to receive a list of options just turn to the next page.

What should your constituents do to get ready for the Digital Transition?

- 1. It's easy – Charter is here to help make it a smooth transition for your constituents.
- 2. If their TVs are all connected to Charter, your constituents are covered.
- 3. If they have analog TVs not connected to cable, we offer the best solution. They should just give us a call. With Charter professional help, the cable can easily connect all of their TVs in a single, successful transition. It's a simple and cost-effective fix.
- 4. If your constituents have a digital or high definition television using an antenna to view over-the-air broadcast channels, they are covered as well.
- 5. If your constituents are not sure what type of TV they have? See below:
 - They can check the front and/or back of their television for a large label or contact the retailer or manufacturer to determine what type of TV they have.
 - If the TV has a "NTSC" tuner it is analog. Note: TVs purchased before 1989 will usually be analog.
 - If the TV has a "ATSC", "DTV", "HDTV", "Integrated Digital Tuner", or "Digital Tuner Built-in" it is digital.

Charter

Your best solution for the Digital Transition
Call us today at 1-888-GET-CHARTER

Or visit charter.com/digitaltransition

Charter's service of service is available 24/7 and our technicians are always ready to help. For more information or to schedule a service appointment, please call 1-888-GET-CHARTER or visit charter.com/digitaltransition.

If your constituents have an analog TV and do not subscribe to a TV service provider like Charter, here are some of their options to continue receiving a broadcast signal:

- **Connect to Charter Cable TV.** A Charter technician can come to their home to make certain that all their TVs are properly connected to Charter – often no receiver box is needed.
- **Purchase a DTV (Digital Television) converter box to convert the digital signal for their TV.** They may decide to obtain a coupon (sent by the federal government) to purchase a DTV converter box (see box below). They may also need to purchase a digital antenna to receive the digital broadcast signal.

How the US Government coupon program works.

If your constituents have a television which is not connected to cable, one option is to buy a DTV converter box from participating retailers:

- DTV converter boxes are expected to cost between \$40-\$70 each.
- If they choose to do so, they can get up to 2 coupons, worth \$40 each, that will help pay for the converter boxes. The coupon program is available through the U.S. Commerce Department.
- Some DTV converter boxes may also require a digital antenna.
- The government coupon program is only available to residential households.

Federal TV converter and DTV converter boxes and other important info are used on Charter. The coupon is not applicable to Charter service or equipment. For digital converter info, visit www.fcc.gov. For more info, visit www.fcc.gov. For more info, visit www.fcc.gov.



South Carolina Association of Counties

L. Gregory France, Jr., President
Richland County

Michael B. Cetta
Executive Director

September 19, 2008

TECHNICAL BULLETIN

Both,
Please place a
copy in the next
agenda package
AS into only.

To: County Council Chairmen
Chief Administrative Officers
County Attorneys
Clerks to Council

From: SCAC Staff

Re: Public Invocation Act - 2008 Act No. 241 (R. 282, S. 638)

This *Technical Bulletin* outlines changes adopted by the General Assembly relating to invocations at public body meetings. A copy of the Act is attached for your convenience. Please consult your county attorney if you have specific questions about the application of these changes. The SCAC staff is also available at 1-800-922-6081 to address general questions.

The South Carolina Legislature enacted Act 241 of 2008 (R. 282, S. 638), to provide a procedure for state and local governments to enact policies for an invocation to open a public meeting. The Act applies to a deliberative public body, which includes the governing body of a county or municipal government, a school district, a branch or division of a county or municipal government, or a special purpose or public service district. An invocation procedure can be adopted by ordinance, resolution, or policy statement.

A deliberative public body may formulate an invocation policy by one of three methods: (1) the members of the body offer an invocation on an objective and rotating basis; (2) the body may elect a chaplain; or (3) the body may allow invocation speakers from the community of religious leaders where the body is located. If the body allows speakers from the community, to ensure objectivity, the body annually shall compile a list of all known, established religious congregations and assemblies by reference to local telephone books or similar sources or both, and mail an invitation to the religious leader of each congregation and assembly containing the following statement: "A religious leader is free to offer an invocation according to the dictates of his own conscience, but, in order to comply with applicable constitutional law, the public body requests that the public invocation opportunity not be exploited to proselytize or advance any one, or to disparage any other faith or belief." Those who accept the invitation must be scheduled to deliver invocations on a first-come, first-served basis.

Under the Act, the Attorney General is directed to provide advice on the current status of the law concerning public invocations, update this statement to reflect any changes made in the law, and to make the statement available through the most economic and efficient method, including posting on the Attorney General's website. The Attorney General is required to defend any deliberative public body against a *facie* challenge to the constitutionality of this Act.

Nothing in this Act prohibits a county from developing its own policy on public invocations. However, county entities that plan to implement a public invocation procedure should review some of the recent cases addressing this issue (See *Marsh v. Chambers*, 463 U.S. 783; *Simpson v. Chesterfield County Board of Supervisors*, 404 F.3d 276; *Wynn v. Town of Great Falls*, 376 F.3d 392) and consult with their county attorneys.

South Carolina Public Invocation Act

SECTION 1. This act may be cited as the "South Carolina Public Invocation Act".
Public invocations

SECTION 2. Article 1, Chapter 1, Title 6 of the 1976 Code is amended by adding:
"Section 160. (A) For purposes of this section:

(1) 'Public invocation' means an invocation delivered in a method provided pursuant to subsection (B) to open the public meeting of a deliberative public body. In order to comply with applicable constitutional law, a public invocation must not be exploited to proselytize or advance any one, or to disparage any other faith or belief.

(2) 'Deliberative public body' means a state board or commission, the governing body of a county or municipal government, a school district, a branch or division of a county or municipal government, or a special purpose or public service district.

(B) A deliberative public body, by ordinance, resolution, or written policy statement, may adopt a policy to permit a public invocation as defined in subsection (A)(1) before each meeting of the public body, for the benefit of the public body. The policy may allow for an invocation to be offered on a voluntary basis, at the beginning of the meeting, by:

(1) one of the public officials, elected or appointed to the deliberative public body, so long as the opportunity for invocation duty is regularly and objectively rotated among all of that deliberative public body's public officials;

(2) a chaplain elected by the public officials of the deliberative public body; or

(3) an invocation speaker selected on an objective and rotating basis from among a wide pool of the religious leaders serving established religious congregations in the local community in which the deliberative public body meets. To ensure objectivity in the selection, the deliberative public body on an annual basis shall compile a list of all known, established religious congregations and assemblies by reference to local telephone books or similar sources, or both, and on an annual basis shall mail an invitation addressed to the 'religious leader' of each congregation and assembly. The invitation must contain, in addition to scheduling and other general information, the following statement: 'A religious leader is free to offer an invocation according to the dictates of his own conscience, but, in order to comply with applicable constitutional law, the [name of deliberative public body issuing the invitation] requests that the public invocation opportunity not be exploited to proselytize or advance any one, or to disparage any other faith or belief'. Each respondent who accepts the invitation to deliver an invocation at an upcoming meeting of the deliberative public body shall be scheduled to deliver an invocation on a first-come, first-served basis.

(C) In order that deliberative public bodies may have access to advice on the current status of the law concerning public invocations, the Attorney General's office shall prepare a statement of the applicable constitutional law and, upon request, make that statement available to a member of the General Assembly or a deliberative public body. As necessary, the Attorney General's office shall update this statement to reflect any changes made in the law. The Attorney General's office may make the statement available through the most economical and convenient method including, but

(A241, R282, S638)

Whereas, state and local governing bodies across the nation have long maintained a tradition of solemnizing their proceedings by allowing for an opening invocation before each meeting for the benefit and blessing of those public bodies; and

Whereas, such invocations before deliberative public bodies have been consistently upheld as constitutional by American courts, including the United States Supreme Court and the United States Court of Appeals for the Fourth Circuit; and

Whereas, in *Marsh v. Chambers*, 463 U.S. 783, 786 (1983), the United States Supreme Court rejected a challenge to the Nebraska Legislature's practice of opening each day of its sessions with a prayer by a chaplain paid with taxpayer dollars, and specifically concluded, "The opening of sessions of legislative and other deliberative public bodies with prayer is deeply embedded in the history and tradition of this country. From colonial times through the founding of the Republic and ever since, the practice of legislative prayer has coexisted with the principles of disestablishment and religious freedom"; and

Whereas, the United States Supreme Court clarified in *Marsh*, 463 U.S. at 794-795, "The content of [such] prayer is not of concern to judges where . . . there is no indication that the prayer opportunity has been exploited to proselytize or advance any one, or to disparage any other, faith or belief."; and

Whereas, in *Simpson v. Chesterfield County Board of Supervisors*, 404 F.3d 276 (4th Cir. 2004), cert. denied, the United States Court of Appeals for the Fourth Circuit recently reviewed and specifically approved the policy of a county board in which various clergy in the county's religious community were invited to present invocations before meetings of the board; and

Whereas, the Fourth Circuit's ruling in *Simpson* can be distinguished from its earlier decision in *Wynne v. Town of Great Falls*, 376 F.3d 292, 298 (4th Cir. 2004, cert. denied) (citing *Marsh*, 463 U.S. at 794), where the court found a town council "improperly 'exploited' a 'prayer opportunity' to 'advance' one religion over others"; and

Whereas, the General Assembly acknowledges that differences of opinion exist with regard to whether and when sectarian references can be included in public invocations and encourages deliberative public bodies to seek qualified counsel on that specific issue and other case law developments concerning public invocations; and

Whereas, this act signifies the General Assembly's belief that deliberate public bodies in this State may adopt policies that will permit public invocations in a constitutionally permissible fashion. This act does not signify the General Assembly's belief in the limits of constitutional law, nor preempt the deliberative public body from exercising a constitutional right to permit public invocations pursuant to a policy other than that set forth in this act. Now, therefore, be it enacted by the General Assembly of the State of South Carolina:

not limited to, posting the statement on a web site; (D) The Attorney General shall defend any deliberative public body against a facial challenge to the constitutionality of this act. (E) Nothing in this section prohibits a deliberative public body from developing its own policy on public invocations based upon advice from legal counsel."

Severability clause

SECTION 3. If any section, subsection, paragraph, subparagraph, sentence, clause, phrase, or word of this act is for any reason held to be unconstitutional or invalid, such holding shall not affect the constitutionality or validity of the remaining portions of this act, the General Assembly hereby declaring that it would have passed this act, and each and every section, subsection, paragraph, subparagraph, sentence, clause, phrase, and word thereof, irrespective of the fact that any one or more other sections, subsections, paragraphs, subparagraphs, sentences, clauses, phrases, or words hereof may be declared to be unconstitutional, invalid, or otherwise ineffective.

Time effective

SECTION 4. This act takes effect upon approval by the Governor. Approved the 27th day of May, 2008.

